

**Legislative Oversight Committee**

South Carolina House of Representatives

Post Office Box 11867

Columbia, South Carolina 29211

Telephone: (803) 212-6810 • Fax: (803) 212-6811



# **Extension Request Guidelines**

## **Restructuring & Seven-Year Plan Report**

March 11, 2015

# EXTENSION REQUEST GUIDELINES

## *Background*

Section 1-30-10(G) requires agencies to submit an Annual Restructuring Report and Seven-Year Plan. Legislative Oversight Standard Practices 4.1 and 6.1 state the Legislative Oversight Committee (“Committee”) shall provide agencies with a uniform format for submitting their Annual Restructuring Report and Seven-Year Plan to the House.

The Committee provided agencies the uniform format for these reports. The correspondence with the Report Guidelines, and the actual Report Guidelines, stated the deadline for agencies to submit their completed reports.

The Committee has received a request from the agency for an extension in which to provide the agency’s completed report. Pursuant to the Committee’s Standard Practice 1.2 and Committee Rule 7.1, the following procedures apply to these types of Requests for Extension:

4.1.1 The Chairman may, for reasons he determines as good cause, provide an agency an extension to submit its Annual Restructuring Report.

4.1.2 Before the Chairman will consider a request from an agency for an extension, the agency must fully complete a Committee Extension Request form, as approved by the Committee Chairman, and provide it to the Chairman for consideration.

4.1.3 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

6.1.1 The Chairman may, for reasons he determines as good cause, provide an agency an extension to submit its Seven-Year Plan.

6.1.2 Before the Chairman will consider a request from an agency for an extension, the agency must fully complete a Committee Extension Request form, as approved by the Committee Chairman, and provide it to the Chairman for consideration.

6.1.3 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

## *Submission Process*

Please complete the Extension Request Form included on the following pages. All forms should be submitted electronically to the House Legislative Oversight Committee ([HCommLegOv@schouse.gov](mailto:HCommLegOv@schouse.gov)) in both the original format (Word) and saved as a PDF for online reporting. The signed copy of the complete Extension Request Form should be mailed to: House Legislative Oversight Committee, Post Office Box 11867, Columbia, South Carolina 29211. Please direct any questions about this process to Jennifer Dobson ([jenniferdobson@schouse.gov](mailto:jenniferdobson@schouse.gov)) or Charles Appleby ([charlesappleby@schouse.gov](mailto:charlesappleby@schouse.gov)).

**Note the Extension Request Forms will be published online.**

# EXTENSION REQUEST FORM

## RESTRUCTURING & SEVEN-YEAR PLAN REPORT

### *SC Law Enforcement Division*

#### *I. Extension Requested*

1. List the Sections for which the Agency is Requesting an Extension:	<i>Entire Report</i>
2. State the date the agency originally received the report guidelines:	<i>March 2, 2015</i>
3. State the date the agency submitted this request for an extension:	<i>March 25, 2015</i>
4. State the original deadline for the report:	<i>March 31, 2015</i>
5. State the number of additional days the agency is requesting:	<i>14 days</i>
6. State the new deadline if the additional days are granted:	<i>April 14, 2015</i>

#### *II. History of Extensions*

1. List the years in which the agency previously requested an extension, putting the years the extension was granted in bold:	<i>N/A</i>
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# EXTENSION REQUEST FORM

## RESTRUCTURING & SEVEN-YEAR PLAN REPORT

### *III. Organizational Knowledge*

Please attach an agency organization structure. Below, and if needed attach additional pages, list all individuals considered upper management at the agency with the section(s) of the agency they oversee and their date of hire.

Position	Section of Agency	Date of Hire	Name
Chief	Office of the Chief		Mark A. Keel
<i>Assistant Chief</i>	Office of the Chief		Benjamin Thomas
<i>Director of Administration</i>	Administration		Don Royal
<i>Major</i>	Investigative Services		Paul Grant
<i>Major</i>	Forensic Services		Todd Hughey
<i>Major</i>	Regulatory		Cliff Weir
<i>Major</i>	Count-Terrorism		David Tafaoa
<i>Major</i>	CJIS/Fusion		Roger Owens

### *IV. Good Cause*

Please state below good cause as to why the Committee should grant the extension requested by the agency. Please limit the response to two (2) pages.

The South Carolina Law Enforcement Division (SLED) is committed to providing quality manpower and technical assistance to all law enforcement agencies, and to conduct professional investigations on behalf of the State for the purpose of solving crime and promoting public order. SLED has several units within the Division that contribute to meeting the agency's mission; however, the performance measures across each programmatic area vary significantly. The process of identifying performance measures for some of SLED's strategic goals were more time consuming to gather than others. SLED requests an additional two weeks to effectively consolidate the responses from each programmatic area in order to compile a useful, accurate, and complete document that will benefit the agency's strategic planning process.

# EXTENSION REQUEST FORM

## RESTRUCTURING & SEVEN-YEAR PLAN REPORT

### *V. Verification*

I have reviewed and approved the information provided in this Extension Request Form. The information contained in this form is complete and accurate to the extent of my knowledge.

**Current Agency Director**  
(Sign/Date):

(Type/Print Name):

Mark A. Keel, Chief

### *VI. Committee Response*

Leave this Section blank. The Chairman will complete this Section after fully considering the agency's request.

Sections for which an Extension is Granted:	<b>Entire Report</b>
Number of Additional Days Granted:	<b>14 days</b>
New Deadline for Agency Response:	<b>April 14, 2015</b>

**Legislative Oversight Committee**

South Carolina House of Representatives

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# **Restructuring & Seven-Year Plan Report Guidelines**

February 27, 2015

# RESTRUCTURING & SEVEN-YEAR PLAN

## State Law Enforcement Division

Date of Submission: April 14, 2015

Please provide the following for this year's Restructuring and Seven-Year Plan Report.

	Name	Date of Hire	Email
Agency Director	Mark A. Keel	07/13/2011	<a href="mailto:mkeel@sled.sc.gov">mkeel@sled.sc.gov</a>
Previous Agency Director	Reginald Lloyd	03/03/2008	N/A

	Name	Phone	Email
Primary Contact:	Don Royal	803-896-4647	<a href="mailto:droyal@sled.sc.gov">droyal@sled.sc.gov</a>
Secondary Contact:	Michele Featherstone	803-896-7521	<a href="mailto:mfeatherstone@sled.sc.gov">mfeatherstone@sled.sc.gov</a>

Is the agency vested with revenue bonding authority? (re: Section 2-2-60(E))	No
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I have reviewed and approved the enclosed 2015 Restructuring and Seven-Year Plan Report, which are complete and accurate to the extent of my knowledge.

Current Agency  
Director  
(Sign/Date):

(Type/Print Name):

Mark A. Keel, Chief

If applicable,  
Board/Commission  
Chair  
(Sign/Date):

(Type/Print Name):

N/A

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*Insert the appropriate page numbers once the agency has completed the report.*

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# EXECUTIVE SUMMARY

## *I. Executive Summary*

### A. Historical Perspective

1. Please complete the **Historical Perspective Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Historical Perspective." In this chart the Committee is asking the agency to provide a bullet style list of any major changes in the agency's purpose or mission and any restructuring that occurred (i.e., combining with or taking on other agency responsibilities, etc.) during the last ten years.

### B. Purpose, Mission and Vision

1. Please complete the **Purpose/Mission/Vision Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Purpose, Mission." The other specifics are included in the template.

### C. Key Performance Measure Results

1. After completing the Key Performance Measurement Processes Section of this Report, please come back to this question and provide a summary of the results (bullet style results only, explanations should be included in the Key Performance Measurement Processes Section).
  - SLED's mission is to provide quality manpower and assistance for the purpose of solving crime and promoting public order. SLED is nationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA).
  - SLED is statutorily required to operate and maintain a statewide criminal justice information system. SLED has scored 100% on the Fusion Center Assessment for the previous two years.
  - SLED is statutorily required to maintain and operate a statewide comprehensive Forensic Sciences Laboratory. SLED achieved the International Organization of Standards (ISO) 17025 Accreditation under the new American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)-International Program.

# ORGANIZATIONAL PROFILE

## *II. Organizational Profile*

This section asks for a fact based description of the agency. Please provide information in the stated Excel template. If an Excel template is not referenced, provide the information in bullet style.

1. The agency's main deliverables (i.e., products or services) and the primary methods by which these are provided;
  - a. Complete the **Key Deliverables Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Key Deliverables."
2. The agency's key customers and their requirements and expectations;
  - a. Complete the **Key Customers Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Key Customers;"
3. The agency's key stakeholders (other than customers);
  - a. Complete the **Key Stakeholders Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Key Stakeholders;"
4. Other state agencies which have the biggest impact on the agency's mission success;
  - a. Complete the **Key Partner Agency Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Key Partner Agencies."
5. The agency's performance improvement system(s);

Each year SLED compiles short and long-term Goals and Objectives, Performance Measures, and a Three (3) Year Budget Plan. The data compiled is used to assess prior year performance, identify efficiencies, and navigate the agency to achieving its desired results. Additionally, the agency and specific divisions of the agency must annually maintain accreditation standards.

6. The agency's organizational structure in flow chart format;  
See Attached **Org Chart**
7. Details about the body to whom the Agency Head reports;
  - a. Complete the **Overseeing Body Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Overseeing Body-General" and "Overseeing Body-Individual Member."

8. Please complete the **Major Program Areas Chart**. In the Excel document attached, there is a template to complete under the tab labeled, “Major Program Areas.”
9. Please identify any emerging issues the agency anticipates may have an impact on its operations in the upcoming five years.

The agency’s infrastructure (buildings, grounds, etc.) are no longer adequate for SLED to deploy personnel in the most efficient manner. The General Assembly has allocated 139 new positions to SLED over the last three fiscal years. We will be evaluating all options: purchase, lease, additions in order to secure the space needed to successfully carry out our mission. Approximately 42% of SLED’s current workforce will be retirement eligible within the next five (5) years. Additionally, maintaining state of the art technology is required to successfully carry out our mission. Lastly, SLED’s statutorily mandated responsibilities are continually evolving, which affects personnel, technology, and infrastructure.

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the <b>Similar Information Requested Chart</b> . If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, “Similar Info Requested.”
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# ORGANIZATIONAL PROFILE

## *III. Laws (Statutes, Regulations, Provisos)*

This section asks for state and federal statutes, regulations and provisos (“Laws”) which apply to the agency.

1. Please complete the **Legal Standards Chart**. In the Excel document attached, there is a template to complete under the tab labeled, “Legal Standards.” In this Chart, please list all state and federal statutes, regulations and provisos that apply to the agency (“Laws”). The other specifics are included in the template.

## *IV. Reports and Reviews*

This section asks for information about reports the agency is required to submit to a legislative entity and the agency’s internal review process.

1. Please complete the **Agency Reporting Requirements Chart**. In the Excel document attached, there is a template to complete under the tab labeled, “Agency Reporting Requirements.” In this Chart, please list all reports, if any, the agency is required to make to a legislative entity. The specifics as to each report are included in the template.
2. Please complete the **Internal Audit Chart**. In the Excel document attached, there is a template to complete under the tab labeled, “Internal Audits.”

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, “Similar Info Requested.”

# RESTRUCTURING REPORT

## *V. Key Performance Measurement Processes*

This category examines the agency's performance and improvement in key areas. Performance levels are examined relative to those of competitors and other organizations providing similar programs and services. Information is typically displayed by the use of performance measures. Quantitative measures may be supplemented by a discussion of qualitative measures where appropriate; however, every effort should be made to use appropriate quantitative measures that can be charted to show trends and comparisons to benchmarks.

Address only top-level results showing aggregate measures of agency-wide performance that are reflective of the value added to customers. Please include comparative data as applicable. These results are typically captured in performance goals and planning documents. When determining which processes are "key processes" consider the business impacts, and select those processes that are most important to the customer (both internal and external) to satisfy their requirements and/or those processes with problem areas identified by management.

Note: Results information (i.e., each chart, graph, table) reported for this category should be referenced to the specific question number (Ex. Chart 5.1-1, Graph 5.1-2, Table 5.1-3). The third digit identifies the sequential position of the specific chart, graph or table included in the agency's responses to each questions.

**For each performance measurement included in response to the questions on the next page under Subsection A, please provide the following information:**

- a. The performance goal(s)/benchmark(s) for the overall process output, and/or critical activities that produce the output.

### *CJIS/Fusion Center*

- Goal 1: 100% of quality fingerprint cards are submitted electronically
- Goal 2: 100% of quality 6 image palms are captured and submitted electronically
- Goal 3: 100% of quality mugshots are captured and submitted electronically
- Goal 4: 100% of agencies submit incident reports to the South Carolina Information Exchange (SCIEx)
- Goal 5: All hard copy arrest cards are converted to digital
- Goal 6: South Carolina has no audit findings on the six FBI Audits: National Crime Information Center (NCIC); National Sex Offender Registry (NSOR); Information Technology Security (ITS); National Data Exchange (N-DEx); Uniform Crime Reporting Quality Assurance Review; National Identity Services
- Goal 7: Score 100% on the Fusion Center Assessment

### *Counter-Terrorism*

- Goal 1: Exceed the national average clearance rate in the Arson Unit

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

- Goal 2: Increase statewide law enforcement training services
- Goal 3: Increase statewide law enforcement emergency management and protective services

#### **Forensic Services**

- Goal 1: Maintain compliance with the American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)
- Goal 2: Achieve and maintain accreditation under the new ASCLD/LAB International Program signifying international recognition as a premier forensic laboratory
- Goal 3: Reduce Forensic Evidence Submission Wait Time
- Goal 4: Reduce Turn Around of DNA Analysis in Sexual Assault Cases
- Goal 5: Timeliness of Officer Involved Shooting Forensic Reports

#### **Homeland Security**

- Goal 1: Maintain compliance with all DHS regulations and policies
- Goal 2: Timely submission of the Homeland Security mandated Threat Hazard Identification and Risk Assessment (THIRA), as well as the State Preparedness Report (SPR)

#### **Investigative Services**

- Goal 1: Conduct quality investigations and complete in a timely manner
- Goal 2: Ensure investigations are performed by competent and experienced agents
- Goal 3: Increase Alcohol Enforcement

#### **Regulatory**

- Goal 1: Reduce the turnaround time in processing Concealed Weapons Permits (CWPs)
- Goal 2: Effectively enter mental health adjudications into the National Instant Criminal Background Check System (NICS)

- i. Three agency/government entities in other states or non-government entities the agency considers the best in the country in this process or similar process and why.

#### **CJIS/Fusion Center**

N/A

#### **Counter-Terrorism**

N/A

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

### **Forensic Services**

- ASCLD/LAB
- Georgia Bureau of Investigations
- Virginia Department of Forensic Science
- Tennessee Bureau of Investigations
- Louisiana State Police Crime Lab

### **Homeland Security**

N/A

### **Investigative Services**

N/A

### **Regulatory**

N/A

- ii. If the agency did not use results from an entity the agency listed in response to “i” as a performance goal/benchmark, why not and why did the agency choose the goal/benchmark it did?

### **CJIS/Fusion Center**

South Carolina is not provided with such information. Other states’ information is not available for review. Goals 1-5 are internal benchmarks that we measure on a monthly basis. Goals 6-7 are national standards applied to all states.

### **Counter-Terrorism**

The SLED Bomb Squad and Arson Unit operate on national standards. The SLED Arson Unit has a clearance rate of approximately 41%, compared to the national average of 17%.

### **Forensic Services**

The Forensic Lab regularly communicates with both the accrediting body and other state forensic laboratories and share policies and protocols. The Forensic Lab understands that improvements need to be made in relation to the turnaround time in DNA analysis in sexual assault cases; however, to make a true comparison between crime labs, the methods used to monitor statistics in each lab have to be further reviewed to ensure similar comparisons are made.

### **Homeland Security**

The SAA is compliant with the US Department of Homeland Security Mandates.

### **Investigative Services**

There are no adequate metrics to effectively measure the quality and timeliness of an investigation because each investigation is unique. However, the agency relies on communication and feedback from federal, state, and local law enforcement partners to ensure the quality and timeliness of each investigation. Similarly, there are no metrics to effectively compare the competency of our agents to other federal or state law enforcement. The agency relies on internal standards to measure the competency and experience of agents. Alcohol enforcement laws vary greatly state to state. Therefore, efforts are best measured by the number of available agents to enforce South Carolina's specific alcohol laws.

### **Regulatory**

Every state's laws regarding Concealed Weapons Permits vary. NICS entries into the national database are required.

- iii. Individual(s) who are not employed by the agency (government or non-government, located anywhere in the country) whom the agency considers an expert in the process or similar process and their contact information, or if deceased, name of books authored.

### **CJIS/Fusion Center**

The FBI provides the CJIS Security Policy for guidance on Goal #6 (not an individual).

### **Counter-Terrorism**

N/A

### **Forensic Services**

John Nuner, ASCLD/LAB, 919-773-2600

Max Houck, Ph.D. – Director at District of Columbia Consolidated Forensic Laboratories, Washington, DC; max.houck@dc.gov; 202-727-7370

### **Homeland Security**

Rob Kevan, 202-786-9723, Robert.Kevan@dhs.gov

### **Investigative Services**

N/A

### **Regulatory**

Federal Bureau of Investigation (FBI)



- b. List the senior leaders who review the performance measure, their title and frequency with which they monitor it.

**CJIS/Fusion Center**

Seraphim Haftoglou, AFIS Manager, Daily  
Al Stuckey, Lieutenant, Daily  
Jose Salazar, Lieutenant, Daily  
Jennie Temple, Captain, Daily  
Cal Reighley, Captain, Daily  
Roger Owens, Major, Monthly

**Counter-Terrorism**

David Tafaoa, Major, Monthly

**Forensic Services**

Laurie Shacker, Lieutenant/Quality Manager, Daily  
Emily Reinhart, Captain of Forensic Operations, Monthly  
Wendy Bell, Ph.D., Captain of Forensic Operations, Monthly  
C. Todd Hughey, Ph.D., Laboratory Director, Monthly  
Robin Taylor, Lieutenant of DNA Casework, Weekly

**Homeland Security**

Chief Mark Keel, Annually  
Members of the HSAC Committee, Annually

**Investigative Services**

Paul Grant, Major, Monthly  
Frank O'Neal, Captain, Monthly  
Jim Causey, Lieutenant, Weekly  
Pam Williamson, Lieutenant, Weekly  
David Leslie, Lieutenant, Weekly

**Regulatory**

Cliff Weir, Major, Monthly  
Buddy Littlejohn, Captain, Monthly  
Derrick Horton, Lieutenant, Daily

- c. Trends the agency has seen and the method by which it analyzes trends in these results.

### **CJIS/Fusion Center**

Fingerprint quality is increasing along with electronic submissions. SLED has a dedicated auditor/trainer supported with grant funds who monitors quality and submission of fingerprint on a weekly basis. Palm quality is dramatically increasing (from 6.7% acceptance in 2013 to 67% acceptance in 2015). SLED has a dedicated auditor/trainer supported with grant funds who monitors quality and submission of palm prints on a weekly basis and also tracks agencies who submit 6 image palms versus 4 image palms. The quality of mugshot photographs is improving. SLED has a dedicated auditor/trainer supported with grant funds who monitors quality and submission of mugshots on a weekly basis. Hard copy arrest cards are being converted to digital on a daily basis. SLED has a dedicated team of two people supported with grant funds who digitize the hard cards on a daily basis.

### **Counter-Terrorism**

All Arson and Bomb related trends are tracked and maintained at the Bureau of Alcohol Tobacco and Firearms, as well as the FBI. These trends are distributed to SLED monthly and are accessible through their secure website.

### **Forensic Services**

The Forensic Laboratory has seen a decrease in forensic evidence submission wait times, but continues to further improve processes. The Forensic Laboratory has seen a continual increase in the turnaround time of DNA analysis of sexual assault cases. This is monitored through statistics captured with the Laboratory Information Management System (LIMS).

### **Homeland Security**

N/A

### **Investigative Services**

The Alcohol Enforcement Unit has seen an increase in counterfeit driver's licenses among underage persons to purchase alcohol illegally. The Unit has also seen that increased enforcement efforts directly correlate to a decrease in alcohol related incidents that cause death or bodily injury.

### **Regulatory**

N/A

- d. Whether the agency has reasonable control over this result (i.e., more than 50% or enough to be able to influence and accurately measure the result).
  - i. If the agency does not have reasonable control over this result, the other one or more agencies, who when combined with the agency, together have reasonable control over the result and names of those other agencies.

#### **CJIS/Fusion Center**

For Goals 1-4, and 6 - SLED is an assisting agency and as such works with all criminal justice agencies in South Carolina. Accordingly, SLED is dependent upon each criminal justice agency following policy and procedures for compliance. Audits are conducted on a regular basis to ensure compliance. For Goals 5 and 7, SLED, CJIS and Fusion, respectively have reasonable control because these are internal processes.

#### **Counter-Terrorism**

The agency does have reasonable control over the result.

#### **Homeland Security**

SLED has 100% control of this process; however, we count on cooperation from numerous local and state partners to accomplish this result.

#### **Investigative Services**

The agency does have reasonable control over the result.

#### **Forensic Services**

The agency does have reasonable control over the result.

#### **Regulatory**

The agency does have reasonable control over the result.

# RESTRUCTURING REPORT

## *V. Key Performance Measurement Processes (cont.)*

### A. Results of Agency's Key Performance Measurements

#### Mission Effectiveness

1. What are the agency's actual performance levels for two to four of the agency's key performance measurements for mission effectiveness (i.e., a process characteristic indicating the degree to which the process output (work product) conforms to statutory requirements (i.e., is the agency doing the right things?))?

SLED's mission is to provide quality manpower and assistance for the purpose of solving crime and promoting public order. SLED is nationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

SLED is statutorily required to operate and maintain a statewide criminal justice information system. SLED has scored 100% on the Fusion Center Assessment for the previous two years.

SLED is statutorily required to maintain and operate a statewide comprehensive Forensic Sciences Laboratory. SLED achieved the International Organization of Standards (ISO) 17025 Accreditation under the new American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)-International Program.

#### Mission Efficiency

2. What are the agency's actual performance levels for two to four of the agency's key performance measurements for mission efficiency (i.e., a process characteristic indicating the degree to which the process produces the required output at minimum resource cost (i.e., is the agency doing things right?)) including measures of cost containment, as appropriate?

SLED is statutorily required to operate and maintain a statewide criminal justice information system. SLED has scored 100% on the Fusion Center Assessment for the previous two years. SLED has done so by effectively identifying all available resources (including federal grant funds) necessary to fulfill its goal.

SLED is statutorily required to maintain and operate a statewide comprehensive Forensic Sciences Laboratory. SLED achieved the International Organization of Standards (ISO) 17025 Accreditation under the new American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)-International Program. SLED has maintained and expanded this Accreditation while reducing forensic evidence submission wait times by maximizing resources (including federal grants) necessary to fulfill its goal. Additionally, the Laboratory is beginning participation in the FORESIGHT project, which assists the Laboratory with monitoring its efficiency through funding by the National Institute for Justice (NIJ).

#### Quality (Customer Satisfaction)

3. What are the agency's actual performance levels for two to four of the agency's key performance measurements for quality (i.e., degree to which a deliverable (product or service) meets customer requirements and expectations (a customer is defined as an actual or potential user of the agency's products or services)) for the agency as a whole and for each program listed in the agency's Major Program Areas Chart?

#### **CJIS/Fusion Center**

SCIEx currently collects 254 of the nearly 500 law enforcement agency incident reports (a little more than 50%). SLED strives to have SCIEx submission at 100% to meet customer expectations.

SLED currently receives mugshots from 75% of agencies that have livescans. SLED strives to have mugshot submission at 100% to meet customer expectations.

#### **Counter-Terrorism**

SLED's Training Unit provides statewide law enforcement training to include specialized Active Shooter Response training for military personnel, medics, fire fighters, teachers, principals, district administrators, and resource and law enforcement officers throughout the state. In calendar year 2014, SLED completed 504 hours of basic and advanced active shooter response training to a total of 2,609 students. The total value of training delivered to those students is worth approximately \$550,200, at no cost to participating agencies. The success of SLED's Active Shooter Program has created a high demand for continual training.

#### **Forensic Services**

The Forensic Laboratory constantly monitors the processes and output of the services provided through the quality program. 100% of all cases approved through Forensic Services Division receive both a peer technical and administrative review to ensure accuracy of reports. The Forensic Laboratory has both a Preventive Action Procedure as well as a Corrective Action Procedure to ensure processes are improved and developed. Preventive Actions are executed when a department

implements a new procedure that will improve the quality of a process. Corrective Action is implemented when a deficiency is discovered and after a thorough root cause analysis of the issue has identified how to prevent future occurrences. After implementation of either a Preventive Action or a Corrective Action, there is a monitoring period to ensure the implementation has the desired effect.

The testing staff of the Forensic Services Division undergoes annual proficiency testing to ensure they continue to perform at the expected level of competency. The results of these tests are evaluated both internally and externally by the laboratory accrediting body ASCLD/LAB.

Each testifying employee in the Forensic Services Division has an annual testimony evaluation to provide feedback to the employees regarding the effectiveness of their testimony. These are reviewed with the employee by their immediate supervisor and if improvements are needed, training may be required.

### **Homeland Security**

Grant subrecipients receive grant award documents within 45 days of the federal award to the SAA: This occurs 100% of the time. 100% of allowable subrecipient requests for reimbursement are made in a timely manner and in accordance with federal guidelines.

### **Investigative Services**

On a routine basis regional supervisors and special agents meet with Sheriffs, Chiefs, prosecutors and coroners to discuss pertinent cases. Chief Keel and Assistant Chief Thomas attend the Sheriff's/Chief's Association meetings.

The intent of Alcohol Enforcement is to hold all licensed locations in the state to the same standard while selling alcohol, which creates an even playing field for businesses throughout the state. Increased enforcement also reduces the number of underage alcohol related incidents that result in death or bodily injury.

### **Regulatory**

Customer service is met by issuing CWPs within the timeline required by state law. Currently, SLED is well within that parameter and further reduction in turnaround time is expected once the anticipated automated CWP application process is deployed in January 2016.

## Workforce Engagement

4. What are the agency's actual performance levels for two to four of the agency's key performance measurements for workforce engagement, satisfaction, retention and development of the agency's workforce, including leaders, for the agency as a whole and for each program listed in the agency's Major Program Areas Chart?

### ***1 – Enhance recruitment to attract and retain qualified law enforcement personnel.***

The agency has requested and received new FTEs for law enforcement in FY14 and FY15. Given the agency's extensive background process for hiring sworn personnel, all new positions have been filled or are in process of being filled by qualified applicants that are representative of the workforce population. The agency continues to participate in career fairs throughout the state to promote law enforcement careers with emphasis on recruitment of females and minorities. Agency representatives also participate in community outreach programs, school functions, and Town Hall meetings to create awareness and build relationships. In 2013 the agency hired 151 employees of which 75 were sworn personnel. In 2014, the agency hired 135 employees of which 64 were sworn personnel. These totals include temporary, temporary grant, and FTEs as well as new positions and backfills. To further enhance recruitment, the agency increased the starting salary for new agents who are currently uncertified. Upon graduation from the Academy, employees who were hired at the minimum salary receive an increase. Additionally, the agency implemented a new career plan which adds an additional rank for advancement. Augmenting the career plan expands the career progression process and improves retention at the lower levels. However, once an agent attains the rank of Senior Special Agent, opportunity for advancement to Lieutenant is limited by the number of positions and the specialization required of the unit. To retain experienced Senior Special Agents, the agency instituted performance –based increases for Senior Agents.

Another initiative to attract law enforcement personnel has been providing innovative technology and updated equipment to enhance job satisfaction. The agency has replaced outdated computers and other equipment and improved its services to field agents. Agents have also received new vehicles, new uniforms and other equipment that has improved morale and subsequently increased workforce engagement. Positive feedback from employees has been communicated to leadership by way of supervisors, employee meetings, awards ceremonies and by employees themselves who personally expressed gratitude for support.

Successful recruitment is measured through EEO/SCHAC reporting requirements and hiring analysis.

## ***2 – Enhance employee performance management to support program goals.***

The agency recognizes that improvements in performance management should begin with the leadership. In FY15, the agency held a three-day supervisory training seminar that was designed for new supervisors as well as senior level management. The training included sworn and non-sworn supervisors. The training addressed effective communication, managing performance, and discipline. Based on positive feedback from attendees, the agency plans to coordinate similar training programs on a regular basis contingent on funding and needs of the agency. In addition to the supervisor training, the agency implemented annual leadership training for command staff personnel to address broad-ranging issues that span program areas and to strategically plan for the future.

To measure performance, the agency conducts Exit Interviews which are reviewed by the Office of Human Resources and forwarded to the Office of the Chief, as appropriate. Additionally, supervisors are equipped with performance management tools such as the EPMS and the Employee Development Plan to assist in career development. The agency also has an Early Warning System in place that evaluates law enforcement on a semi –annual basis to identify any performance or conduct-related issues that need to be addressed in advance of any disciplinary-related action.

To further enhance productivity and promote job satisfaction, the agency has invested in providing employees with state-of-the art tools and resources to effectively perform their duties whether sworn or non-sworn. The agency has implemented steps to update computer resources on a regular basis to ensure employees have access to latest technology, as authorized. The agency has also procured new equipment and technology for field agents. Law enforcement personnel receive regular in-service training. All employees have access to external training opportunities when deemed relevant to their job duties. The agency has also implement Power DMS to broadcast and track online training for all employees.

## **PERFORMANCE MEASUREMENT**

The performance measurement process for SLED success is based not on specific agencies but on compliance with standards set forth by the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA was created in 1979 by the International Association of Chiefs of Police, Police Executive Research Forum, National Organization of Black Law Enforcement Executives, and the National Sheriffs Association. It is the gold standard in public safety covering all aspects of public safety standards. It is the leader in public safety accreditation and the only internationally recognized public safety accrediting body. Federal, state, and local



law enforcement around the county employ best practices established by CALEA. Nearly 900 agencies are enrolled in its programming. CALEA accredited agencies serve as benchmarks for other agencies. SLED is an accredited agency.

Senior Leaders who review performance measure: Chief Keel, Assistant Chief Ben Thomas, Don Royal –Director of Administration, Teresa Kitchens - Human Resources Director. Hiring and recruitment processes are continually monitored as it is an ongoing process involving new hires and backfills. Performance standards are also continually monitored. Performance reviews are completed annually. Employee Early Warning reports are evaluated on semi-annual basis. Training is regularly conducted throughout the year. Exit Interviews are completed as separations occur. Those interviews that contain noteworthy information from employees are routinely referred to the Office of Chief for review.

A trend involving workforce includes the increasing use and reliance on technology to perform job duties. In response to this trend, the SLED has taken great strides to rebuild its Information Technology Unit by hiring more staff and updating or replacing outdated equipment and technology. The result has improved morale across the agency as employees have become more proficient due to improved resources and tools. Giving employees the best available tools to perform their jobs contributes to improving workforce engagement and job satisfaction. The Chief and the Director of Administration meet with Information Technology Director on a monthly basis to review initiatives.

The agency has reasonable control over hiring practices and employee performance standards. The agency has reasonable control over matters related to Information Technology provided decisions are within the scope of state regulations, policies and procurement processes.

#### Operational/Work System Performance

5. What are the agency's actual performance levels for two to four of the agency's key performance measurements for operational efficiency and work system performance (includes measures related to the following: innovation and improvement results; improvements to cycle or wait times; supplier and partner performance; and results related to emergency drills or exercises) for the agency as a whole and for each program listed in the agency's Major Program Areas Chart?

#### **CJIS/Fusion Center**

The submission of quality palm prints has significantly improved. In 2013, only 6.75% of palm prints were accepted at the FBI. That rate is now 67%. This has been improved by working with the livescan vendor community to increase palm print capture from 4 images to 6 images; hiring a trainer/auditor, supported by grant funds, to visit each livescan agency for training; and changing processes so that the AFIS manager constantly monitors the acceptance rate.

The submission of quality mugshots is increasing. In 2013, only 62% of livescans submitted mugshots. At the end of Fiscal Year 2015, 74% of livescans will be submitting mugshots.

### **Counter-Terrorism**

The SLED Bomb Squad is always seeking out the latest and greatest cutting edge technology in the render safe field. SLED's Bomb Technicians are involved in several research and development projects with Technical Support Working Group (TSWG), a federally funded research and development company. Members of the SLED Bomb Squad, in conjunction with the FBI, wrote a new render safe procedure for reinforced pipe bombs after encountering such devices on a call in which the national standard procedure failed to disrupt the IEDs. The new procedure was researched, developed, tested and adopted by the FBI Hazardous Devices School in Redstone, Alabama as an alternative disruption procedure for reinforced pipe bombs. The new procedure was implemented as part of the school's instruction and has been implemented as part of Bomb Technicians national standard.

The SLED Bomb Squad recently participated in South Carolina's full scale exercise Vigilant Guard. SLED's Bomb Squad exercised their tactical WMD Team response and mitigation of the scenario. They were evaluated by members of the 43rd CST team.

The SLED Arson Unit encourages certification of all agents to ensure quality systematic methodology of investigating fires. The Arson Unit has two (2) agents certified as Fire Investigators and eight (8) agents certified as Fire and Explosion Investigators both under the National Association of Fire Investigators (NAFI) and the International Association of Arson Investigators (IAAI). The Arson Unit also has one (1) agent who is a NAFI Instructor certified to teach nationwide.

### **Forensic Services**

The Forensic Services Division monitors turnaround times and backlogs for each of the departments and seeks to improve these backlogs through improved processes, allotment of staff, increased efficiency through improved instrumentation, etc.

The Forensic Service Division is accredited through ASCLD/LAB-International and undergoes annual audits to ensure process improvement, quality, training, and all aspects of technical performance as well as laboratory management are performing well and to the prescribed standards.

### **Homeland Security**

The SAA reduced the programmatic completion time for all grant projects in accord with DHS policy changes from 5 years to 2 years. Despite this significant reduction, SLED managed all projects with a completion rate of over 99%. The SAA processes Request for Payments (RFP) on a monthly basis. SLED has reduced the existing backlog by approximately 78%.

### **Investigative Services**

SLED recruited additional investigative agents to provide maximum support and reduce the case backlog. SLED procured state-of-the-art equipment, where practicable, to enhance services to law enforcement partners.

### **Regulatory**

SLED has contracted with a vendor to automate the CWP application process. This system enhancement is expected to create a more fluid application process and significantly reduce the amount of manual tasks currently performed regarding issuance of CWPs to qualified applicants. Further, it is expected this system will significantly reduce the turnaround time for issuing permits to improve customer service and maintain compliance with state law governing time frames for conducting background checks and issuing permits.

The development of the NICS Index electronic document management system (EDMS) which creates a single-point-of-entry for mental health adjudications which will improve the overall quality of work, streamline the entry process, and reduce the amount of resources required to carry out core functions (i.e. fax to email capability, digital imaging of paper records, etc.).

# RESTRUCTURING REPORT

## *V. Key Performance Measurement Processes (cont.)*

### B. Most Critical Performance Measures

1. Of the key performance measurement processes listed in Subsection A., which are the three most critical to achieving the overall mission of the agency?

SLED's mission is to provide quality manpower and assistance for the purpose of solving crime and promoting public order. SLED is nationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

SLED is statutorily required to operate and maintain a statewide criminal justice information system. SLED has scored 100% on the Fusion Center Assessment for the previous two years.

SLED is statutorily required to maintain and operate a statewide comprehensive Forensic Sciences Laboratory. SLED achieved the International Organization of Standards (ISO) 17025 Accreditation under the new American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)-International Program.

### C. Databases/Document Management

1. List all electronic databases/document management/business intelligence systems or programs utilized by the agency, including, but not limited to all relational database management systems.
  - AEU - Alcohol Enforcement Unit System
  - AFIS Biometric collection and processing system
  - ALPR - Automated License Plate Reader system
  - ATLAS - Internal application for FBI required audit log and retrieval system
  - ATT - Agent Training Tracker for certification requirements
  - Aviation flight log tracking system
  - Beast - LIMS
  - Beer, Wine Alcohol and Local Option Permit System
  - Beyond 20/20
  - Bloodhound Tracking Team
  - Case Dailies (agent overtime and case file management)
  - Cease Fire

- CODIS
- Concealed Weapons Permit Application System
- Concealed Weapons Permit Instructors
- Confidential Informants
- Constables
- CrimeNTel
- Criminal Facial Recognition Criminal System
- Criminal History Applicant repository
- Criminal History CATCH charitable account holders and transaction logs
- Criminal History CCH
- Detective License Private Investigator
- Dissemination - logging and financial tracking of CCH and CWP requests received by mail
- DMH - Department of Mental Health Case Reporting
- DNA Offender tracking system
- Explosive (Blaster) permit tracking
- Facility Management System (fire alarms, HVAC, etc.)
- Finance Discretionary system
- Firearms Instructors
- Gangnet
- Homeland Security
- HR Personnel database
- I2 Investigative collaboration system
- iLAB
- Implied Consent Breathalyzer reporting system
- Implied Consent IRSA video system
- iSLED Intranet site
- Latent Prints
- LEADS - Law Enforcement Dissemination System for AMBER Alerts, Blue Alerts, Endangered Missing
- LEMS 2200 Messaging System
- LEMS.WEB partial NCIC client
- LEMS/JX Messaging Systems
- LIMS Forensics evidence tracking (historical)
- LPR - collection of local agencies' ALPR images
- Meth Lab Cleanup
- Nextest NCIC package
- NIBRS/SCIBRS - national incident based reporting system - South Carolina incident based reporting system
- NPLeX National Precursor Log Exchange
- Offender Watch - Sex Offender Registration System
- Online NCIC Validations for local LE agencies

<p>Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the <b>Similar Information Requested Chart</b>. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."</p>
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- PowerDMS
- Precious Metal dealers
- PTI - Pre-trial Intervention tracking system
- QCQADB - tracking for lab employees who testify in court and required certifications
- S.NET
- SABAR
- SARS sharing multi-state
- SCEIS
- SCIEx
- Security Guards
- Sex Offender Historical Information System
- SLED Website
- SMART CMS
- SysAid Help Desk and Asset Tracking System
- TABS - billing for statutorily required fingerprints submitted by AFIS
- TAGS - Partial vehicle Tag Recognition System
- Vehicle Asset Management
- Weather System for NWWS and local LE

#### D. Recommended Restructuring

Consider the process taken to review the agency's divisions, programs and personnel to obtain the information contained in response to all the previous questions in the Restructuring Report ("Process").

1. Yes or No, based on the information obtained and analysis performed during the Process, does the agency have any recommendations for restructuring (either that it could do internally or that would need the assistance of revised or new legislation) that would merge or eliminate duplicative or unnecessary divisions, programs, or personnel within each department of the agency to provide a more efficient administration of government services?

No – SLED recently restructured its programs effective with the Fiscal Year 2013-2014.

- a. If yes, please provide the agency's suggestions.

# SEVEN-YEAR PLAN

## VI. Seven-Year Plan

### A. General

1. Yes or No, does the agency have a plan that provides initiatives and/or planned actions the agency will take during the next seven fiscal years that implement cost savings and increased efficiencies of services and responsibilities in order to continually improve its ability to respond to the needs of the state's citizens? Yes  
If yes, go to Current/Recommended Actions Section.  
If no, skip Current/Recommended Actions Section and go to Additional Questions.

### B. Current/Recommended Actions

1. Describe all of the actions the agency is currently taking and plans it has for initiatives and actions during the next seven fiscal years to work to achieve greater efficiency in its operations in order to continually improve its ability to respond to the needs of the state's citizens? In this description, provide the names of all personnel who are responsible for overseeing the actions and plans.

#### Administration – Don Royal, Director of Administration

- Implement an automated centralized inventory
- Implement an agency-wide electronic imaging system to eliminate paper and increase space availability
- Research potential savings with utilizing state archives versus a state contract vendor for record retention
- Research potential energy savings with sensor light switches

#### Investigative Services – Paul Grant, Major

- Implement a Case Management and Records Management System
- Remove Sexually Violent Predator (SVP) and former inmate residents from the "Vulnerable Adult" definition. SLED has logged at least 221 documented intakes reported from former inmates at Department of Mental Health (DMH) facilities. To date, there has been no criminal prosecution of any of these allegations. Calls, intakes, and investigations into allegations from SVPs and former inmates divert time and resources away from legitimate vulnerable adult investigations. The DMH facilities have their own Department of Public Safety (DPS) officers that are qualified to investigate allegations by SVPs and other former inmates.

### **Forensic Services – Christopher Hughey, Major**

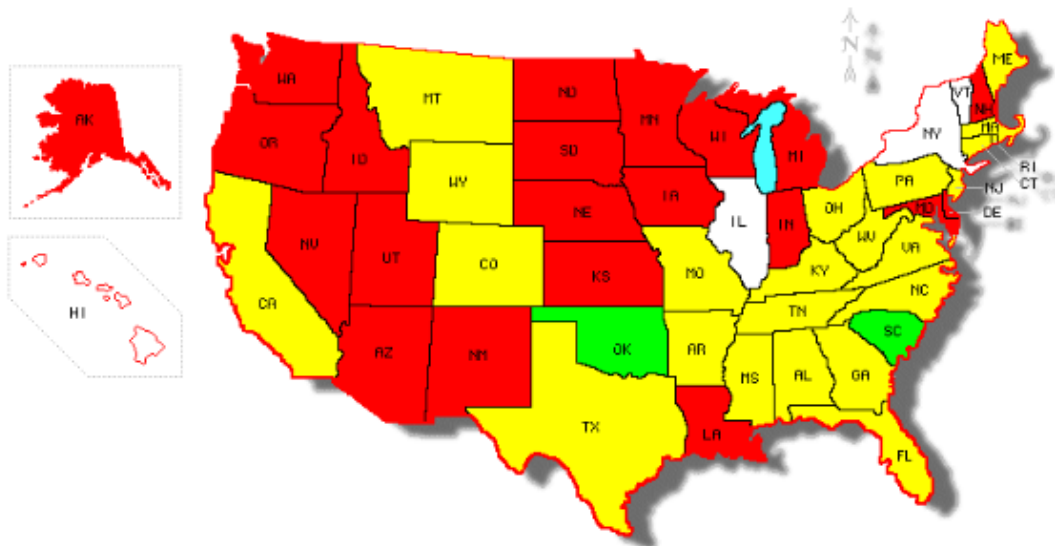
- Investigate the feasibility of eliminating “touch” DNA submissions on non-violent crimes. Currently, the laboratory accepts touch DNA submissions on non-violent property crimes such as burglary. The laboratory outsources property crimes which contain biological evidence and with these cases has experienced a very good success rate of identifying profiles that meet the requirements for upload and search in CODIS. With touch DNA cases, the likelihood of developing a probative profile is significantly less. Resources are being used that would be more beneficial to solving violent crimes.
- Implement a customer choice to assist with the direction of testing of Toxicology cases submitted to the laboratory. This choice will be most beneficial to those customers, particularly Coroners, who submit death investigation cases. Currently, the Toxicology department performs comprehensive analysis on a large number of cases submitted. Through discussion with our customers, it has been indicated that in some cases this testing is more than was needed and the increased time and cost of the testing is not always beneficial to the investigator. The Toxicology department is looking to provide the customer with very clear choices in the form of an "Expanded Panel" and a "Rapid Panel". With these defined choices, the customer knows specifically which compounds are covered in the scope of the testing. The Expanded Panel is typically now performed on pending death investigations but is often time consuming and costly. The Rapid panel will provide a quick probe into those compounds that have been identified as the most common drugs of abuse in cases submitted to the laboratory.
- Limit Gun Shot Residue (GSR) case submissions and testing on victim kits, including suicides as well as those individuals known to be in possession of a firearm, to include law enforcement officers. The presence of GSR on a victim cannot determine if the victim’s death was the result of a homicide, suicide, or if the victim (homicide or suicide) fired a weapon; moreover, some suicide victims can test negative for the presence of GSR depending on varying circumstances and the environmental conditions imposed postmortem on the body prior to sampling. The analysis of these types of GSR Kits is costly, time consuming, and non-probative. Time spent on analysis of these kits is preventing the analysis of GSR Kits in cases where GSR can play a vital role. A survey of state crime laboratories indicates that only 2 state laboratories still accept victim kits on GSR cases. The map below shows a state by state breakdown of those states that do not perform GSR as well as those that do not process victim kits. Collection of all evidence, including collection of GSR from victims is still encouraged in the instance that the investigation may identify the need to perform the analysis at a later time. Testing of victim kits will still be performed when there is probative information to be gained from the testing that is within the power of the science.

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the <b>Similar Information Requested Chart</b> . If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, “Similar Info Requested.”
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#### GSR testing status by state

- - No Victim Kits
- - No GSR kits at all
- - Yes Victim Kits



#### Data Center – John Meetze, Information Technology Director

- Conduct a study to determine cost savings or efficiencies of implementing an agency wide leased Network Printing solution.
- Conduct a study to determine cost savings or efficiencies of implementing an agency wide Virtual Desktop Infrastructure (VDI).

#### Regulatory – Clifton Weir, Major

- Implement an automated process for issuing a Concealed Weapon Permit (CWP), Private Investigative License, and Private Security License. This process will enable all applicants to complete the application portion online, then report to a fingerprint collection site to have fingerprints collected, submit all required documentation, and pay the fee. Currently, applicants are submitting paper applications with a paper fingerprint card for Regulatory staff to manually process and input data.

#### Homeland Security – Richard Hunton, Major

- Conduct periodic assessments, based on accepted standards, for all specialized Homeland Security teams;
- If standards don't exist, using assessment information and national best practices, establish standards for specialized homeland security teams;
- Focus funding and purchases towards achieving established standards and prioritize projects towards addressing identified risks and capability gaps;

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

- Streamline the grant process for subgrantees by providing additional direct assistance to subgrantees for activities such as grant proposals, applications, procurement, expenditures, reimbursements, required reports, and closeout processes;
- Require substantially more timely responses from subgrantees, and require tighter timeframes from subgrantees for grant proposals, applications, procurement, expenditures, reimbursements, and closeout processes;
- Require subgrantees to accomplish goals and objectives of Homeland Security grants, along with related procurements, in a tighter timeframe in an effort to meet U. S. Department of Homeland Security grant closeout requirements;
- Create a worksheet that will help subgrantees more efficiently define grant proposals and capture basic grant information for use by SLED SAA staff.

**CJIS/Fusion Center – Roger Owens, Major**

- Migrate from an old legacy Uniform Crime Report (UCR) system to one already established with a vendor
- Develop an internal Sex Offender Registry (SOR) tool and discontinue the contract with current vendor

**Counter-Terrorism – David Tafaoa, Major**

- Create and implement an agency-wide fitness/wellness program for SLED employees. Numerous professional organizations, including the Commission on Accreditation of Law Enforcement Agencies (CALEA), have endorsed establishment of these programs for law enforcement agencies. The proposed program would incorporate actions to address both fitness and wellness of all SLED employees. The goal of creation/implementation would be to increase the overall health and longevity of all SLED employees and to reduce absenteeism, disability, and other fitness/wellness-related costs to the agency; this program should include consideration for the following fitness lifestyle components: exercise, nutrition, weight management, stress management, tobacco cessation, substance abuse prevention, and health risk management.

2. What are the anticipated cost savings and/or efficiencies that would be achieved by each action?

**Administration – Don Royal, Director of Administration**

- An automated centralized inventory system will create efficiency in how inventory reports are generated. The current methods of inventory checks are done manually and are very time consuming to complete. There may be a cost savings associated with a centralized inventory by avoiding duplicate orders, but cannot be quantified until the system is implemented.

- An electronic imaging system will reduce the amount of paper the agency generates, the space it takes to store, and money it will save in annual storage fees. There is also an anticipated efficiency related to how data is retrieved. An electronic document system provides simplistic queries and speedy retrieval of required documents.
- Storage utilizing state archives is anticipated to save in current storage fees with a vendor. A study will be conducted to identify items for storage that can follow the state retention schedule in order to reduce the amount of storage housed with a vendor.
- Sensor light switches are anticipated to save in energy costs associated with utilities. A cost benefit analysis will be conducted to quantify upfront costs versus long term savings.

#### **Investigative Services – Paul Grant, Major**

- Implementation of a Case Management and Records Management System is anticipated to increase efficiency. Currently, SLED uses approximately 14 various databases and computer programs to capture agency data. Utilizing a new centralized system would eliminate duplicate data entry and allow agency personnel to spend more time conducting investigations, as legislatively mandated. While a new Case Management System may provide efficiency, there is also an anticipated cost savings in the decrease of paper records once transitioned to electronic storage.
- A reduction in the number of SVP and other former inmate investigations will provide more time SLED agents could dedicate to true vulnerable adult cases. While this may not be a cost savings, it would be an efficient way to utilize South Carolina's SLED and DPS agencies to accommodate both types of cases.

#### **Forensic Services – Christopher Hughey, Major**

- The DNA department currently has approximately 3,000 non-violent property crimes which have "touch" DNA requests. By eliminating this type of testing, over 3,000 cases would be eliminated from the departmental backlog allowing for increased efficiency and efforts to be focused on violent crimes and property crimes with biological evidence.
- By eliminating the additional expanded panels at the customer's request, the department will have considerable time savings. Performing comprehensive analysis can add approximately 2-3 weeks of analysis time to a case. The department would be able to more easily manage their backlog, provide improved customer input on the direction of testing and if more customers choose the rapid panel as predicted, the department will be more likely to maintain the desired 30-day turnaround time through the implementation of the rapid panel.
- The SLED Forensic Laboratory currently has approximately 1,000 GSR victim kits on site and receives an average of 300 GSR victim kits annually from forensic submissions. Elimination of this testing will allow the laboratory to focus GSR

analysis on those cases where this testing can provide the most investigative benefit. This policy change will also reduce backlog and assist with storage issues that are currently becoming problematic in the laboratory. Turn-around times for homicide cases will be improved.

**Data Center – John Meetze, Information Technology Director**

- Anticipated cost savings would be achieved by strategically and centrally locating networked multifunction workgroup printers throughout the agency. With the potential implementation of this solution, SLED anticipates a reduction in annual cost of desktop printers and printer consumables (i.e. printer toner, printer maintenance kits, etc.).
- The anticipated cost savings of VDI would be achieved by reducing the cost SLED incurs from annual PC purchases and the administrative and maintenance costs that is required by SLED to maintain its current distributive PC environment. The implementation of a VDI solution could potentially reduce PC costs, lower device and IT staff support costs, and improve productivity (reduced downtime) savings.

**Regulatory – Clifton Weir, Major**

- License/permit automation will create a significant efficiency making the average turnaround time within 15 days. Once implemented, it is anticipated that fewer paper applications and fingerprint cards will be processed manually by the agency.

**Homeland Security – Richard Hunton, Major**

- Conduct periodic assessments, based on accepted standards, for all specialized Homeland Security teams – assessments will be performed by appropriate personnel;
- If standards don't exist, using assessment information and national best practices, establish standards for specialized homeland security teams – standards will be established by appropriate personnel;
- Focus funding and purchases towards achieving established standards and prioritize projects towards addressing identified risks and capability gaps – SLED SAA staff will coordinate with the HSAC to accomplish this task;
- Streamline the grant process for subgrantees by providing additional direct assistance to subgrantees for activities such as grant proposals, applications, procurement, expenditures, reimbursements, required reports, and closeout processes – additional assistance will be provided to subgrantees by SLED SAA staff;
- Require substantially more timely responses from subgrantees, and require tighter timeframes from subgrantees for grant proposals, applications, procurement, expenditures, reimbursements, and closeout processes – more timely responses will be required from subgrantees, and tighter timeframes will be enforced on subgrantees by SLED SAA staff;

- Require subgrantees to accomplish goals and objectives of Homeland Security grants, along with related procurements, in a tighter timeframe in an effort to meet U. S. Department of Homeland Security grant closeout requirements – SLED SAA staff will require subgrantees to accomplish goals and objectives, including procurement, within tighter timeframes;
- Create a worksheet that will help subgrantees more efficiently define grant proposals and capture basic grant information for use by SLED SAA staff – a worksheet will be created by SLED SAA staff.

#### **CJIS/Fusion Center – Roger Owens, Major**

- The UCR Unit is responsible for providing accurate data for our state and the FBI. The current legacy system used to produce UCR reports is outdated and requires a great deal of programming time and SLED resources to correct programming errors. UCR also uses a statistical tool called Beyond 20/20 to produce more complex crime statistics that the older UCR tool is not capable of producing. There will be a one-time cost to procure the Beyond 20/20 tool; however, SLED anticipates a 60% savings in annual maintenance thereafter.
- The SOR tool is currently outsourced by a vendor which requires a cost in annual maintenance, and the data has been unreliable. While there will be a one-time development cost to create an internal solution, current IT resources could maintain the system at no additional cost once operational. Additionally, processes will be implemented to ensure accurate data entry.

#### **Counter-Terrorism – David Tafaoa, Major**

Research suggests that implementation of a fitness/wellness program results in benefits for:

- Employees, including: improved capability to perform specific tasks, improved mobility, improved tolerance to fatigue, reduced risk during physical tasks, reduced stress and reduced associated health risks and costs;
- The agency, including: reduced absenteeism, reduced disability, reduced health care expenditures, increased loyalty, reduced turnover, and improved morale;
- According to the American College of Sports Medicine’s Guidelines for Exercise Testing and Prescription 2014), the benefits of regular physical activity include, “improvement in cardiovascular and respiratory function, [a] reduction in cardiovascular disease risk factors, decreased morbidity and mortality, decreased anxiety and depression, improved cognitive function, enhanced performance of work/recreational/sport activities” and others;
- According to the Smith/FitForce Model Program: Public Safety Physical Readiness (2010), “More fit and active officers have 40-70% less absenteeism than less fit officers;

- Also, according to the Smith/FitForce (2010), cost savings associated with disability include considerations for: loss of flexibility in assignments, loss of valued personnel, disability payment expenses, and rehiring/retraining expenses;
  - According to Sharkey (1997), “Each dollar spent on fitness/wellness in the workplace saves several dollars”;
  - (Additional references available if required).
3. Is legislative action required to allow the department/agency to implement the current or recommended actions?

**Administration – Don Royal, Director of Administration**

No to all

**Investigative Services – Paul Grant, Major**

- No for the first
- Yes to the second

**Forensic Services – Christopher Hughey, Major**

No to all

**Data Center – John Meetze, Information Technology Director**

No to all

**Regulatory – Clifton Weir, Major**

No to all

**Homeland Security – Richard Hunton, Major**

No to all

**CJIS/Fusion Center – Roger Owens, Major**

No to all

**Counter-Terrorism – David Tafaoa, Major**

No

4. If legislative action is required, please explain the constitutional, statutory or regulatory changes needed.

**Investigative Services – Paul Grant, Major**

Proposed changes are underlined.

**SECTION 43-35-10. Definitions**

(11) “Vulnerable adult” means a person eighteen years of age or older who has a physical or mental condition which substantially impairs the person from adequately providing for his or her own care or protection. This includes a person who is impaired in the ability to adequately provide for the person's own care or protection because of the infirmities of aging including, but not limited to, organic brain damage, advanced age, and physical, mental, or emotional dysfunction. A resident of a facility is a vulnerable adult unless otherwise exempted in this section.

Residents that are classified as Sexually Violent Predators and former inmates who are in the custody of the Department of Mental Health shall not be considered vulnerable adults for the purposes of reporting abuse, neglect, or exploitation to SLED.

5. Describe the agency actions that will be implemented to generate the desired outcomes for each recommendation.

**Administration – Don Royal, Director of Administration**

- Fill a needed Resource Manager position to implement an automated centralized inventory system utilizing SCEIS to its maximum potential.
- Complete procurement of the Electronic Document Management System (EDMS), program all catalogued types, and create reports. Once implemented, storage space will be reduced.
- Complete a study of which documents currently stored with an outside vendor could be sent to state archives in order to reduce fees.
- Complete a cost benefit analysis of sensor lights to include one-time costs versus potential long term savings.

**Investigative Services – Paul Grant, Major**

- Select a vendor that can accomplish the desired results will be crucial to the program’s success. To accomplish this, SLED has developed a Records Management System (RMS) Committee that has conducted employee surveys to document what employees would like to see in a system, as well as the benefits for the agency. Based on RMS Committee recommendations, SLED would next proceed with the state’s procurement process.
- Agents in the Vulnerable Adult Unit would no longer respond to complaints generated by residents of the SVP program or former inmates who are residents held at DMH.

**Forensic Services – Christopher Hughey, Major**

- The department will initiate a study to look at the policies of other state crime laboratories to see how they are dealing with touch submissions in non-violent cases. The department will do a thorough search through the backlog of cases currently submitted to more accurately identify those cases which meet these



criteria of touch only, non-violent crimes. Based on the findings of these studies, the department will submit a policy change recommendation for the approval of the Chief. Upon approval, non-violent touch cases will be returned to the agency unanalyzed with a letter of explanation and the current policy on submission of touch evidence will be published to the customers.

- The department Lieutenant will coordinate a presentation with the Coroner's Association and will draft a letter to the customers explaining the choice of the rapid panel and expanded panel. A detailed list of the compounds covered in each panel will be provided on the agency website and to all customers upon request. Copies of the new panels will be posted on iLab with an explanation for when these choices will be implemented.
- The department will notify all customers through a change in evidence submission policy on the agency website. The new policy, as indicated in the attached policy recommendation will be published to all submitters and customers of the laboratory to include Solicitor's Offices. Education of the customers will continue at events such as Coroner's Association meetings, Solicitor's Conferences, Sheriff's Association Meetings, Chiefs of Police Association Meetings and as well as through notices distributed by these organizations. All victim kits currently in the possession of the laboratory will be returned to the submitting agency with a letter explaining why this analysis is no longer being performed.

#### **Data Center – John Meetze, Information Technology Director**

- SLED's Information Technology department will work with the different divisions within the agency and a printer vendor to conduct an assessment to determine the best locations for the network workgroup printers. Once the locations have been decided and definite numbers of printers have been determined, SLED's Information Technology department will compare the cost of the leased network workgroup printer solution to its current printer solution. These findings, along with a recommendation will be presented to SLED's command staff. After the command staff has reviewed the results of the study, a decision will be made on whether to proceed with the network workgroup printer solution or maintain status quo with SLED's current solution.
- SLED's Information Technology department will create a pilot group consisting of fifteen percent of the agency's employees to begin the cost saving assessment process of a VDI solution. Once the initial assessment is complete with the pilot group, SLED's Information Technology department will present their findings to the command staff and a determination on whether to proceed with an agency wide VDI implementation will be decided.

#### **Regulatory – Clifton Weir, Major**

The agency will contract with an outside vendor who will develop an online application, gather fingerprints, and collect fees. SLED will receive the information, process the



background check, and issue the permit. This is anticipated to reduce the overall CWP turnaround time by 50% from the current average 30 day timeframe. Once implemented, it is anticipated there will be substantially fewer paper applications to be processed manually.

**Homeland Security – Richard Hunton, Major**

- Conduct periodic assessments, based on accepted standards, for all specialized Homeland Security teams – assessments will be performed by appropriate personnel;
- If standards don't exist, using assessment information and national best practices, establish standards for specialized homeland security teams – standards will be established by appropriate personnel;
- Focus funding and purchases towards achieving established standards and prioritize projects towards addressing identified risks and capability gaps – SLED SAA staff will coordinate with the HSAC to accomplish this task;
- Streamline the grant process for subgrantees by providing additional direct assistance to subgrantees for activities such as grant proposals, applications, procurement, expenditures, reimbursements, required reports, and closeout processes – additional assistance will be provided to subgrantees by SLED SAA staff;
- Require substantially more timely responses from subgrantees, and require tighter timeframes from subgrantees for grant proposals, applications, procurement, expenditures, reimbursements, and closeout processes – more timely responses will be required from subgrantees, and tighter timeframes will be enforced on subgrantees by SLED SAA staff;
- Require subgrantees to accomplish goals and objectives of Homeland Security grants, along with related procurements, in a tighter timeframe in an effort to meet U. S. Department of Homeland Security grant closeout requirements – SLED SAA staff will require subgrantees to accomplish goals and objectives, including procurement, within tighter timeframes;
- Create a worksheet that will help subgrantees more efficiently define grant proposals and capture basic grant information for use by SLED SAA staff – a worksheet will be created by SLED SAA staff.

**CJIS/Fusion Center – Roger Owens, Major**

- Enter into a new contract with Beyond 20/20 vendor to eliminate the cost of having our server hosted by the vendor. The agency will shift all SLED data from the old UCR system into the vendor's system, and transfer the server from the vendor to the new SLED IT server environment.
- SLED Data Center will develop an internal solution to replace the current system by contracting technical assistance. Upon completion, current IT resources will maintain the system.

### **Counter-Terrorism – David Tafaoa, Major**

Implement an agency-wide fitness/wellness program to increase overall SLED employee health and to decrease fitness/wellness related costs to the agency.

6. What is the timeline for implementation of the change and realization of the anticipated benefits for each recommended action/change?

### **Administration – Don Royal, Director of Administration**

- Automated/Centralized Inventory Anticipated Completion: FY 2018; Potential Efficiency Recognized: FY 2018
- EDMS Anticipated Completion: FY 2019; Potential Cost Savings: FY 2020
- Study of Documents for State Archives Completed: FY 2018; Potential Cost Savings: FY 2021
- Cost Benefit Analysis of Sensor Lights Anticipated Completion: FY 2019; Potential Cost Savings: FY 2020

### **Investigative Services – Paul Grant, Major**

- Study of Case Management and Records Management Completed: FY 2018; Potential Efficiency Recognized: FY 2021
- Vulnerable Adult Legislative Change Completed: FY 2018; Potential Efficiency Recognized: FY 2018

### **Forensic Services – Christopher Hughey, Major**

- Implementation of the study will begin January 1 and will last approximately 1 month. Research of the cases will begin shortly after the hire of the new administrative assistant in the DNA department and will last approximately 2 months. By end of March 2015, the division will be ready with a policy recommendation for the Chief to be implemented upon his approval.
- Implementation can begin immediately with new case submissions.
- Upon approval, implementation can begin immediately. It is estimated that it will take approximately 3 months to sort the evidence and return the appropriate evidence with letters.

### **Data Center – John Meetze, Information Technology Director**

- The timeline for the anticipated benefits of an agency wide leased network workgroup printer implementation is three to five years.
- The timeline for the anticipated benefits of an agency wide VDI implementation is three to five years.

### **Regulatory – Clifton Weir, Major**

- CWP Automation Implementation: FY 2016; Anticipated Benefits: FY 201

- Private Investigative/Private Security License Automation: FY 2018; Anticipated Benefits: FY 2019

**Homeland Security – Richard Hunton, Major**

- Conduct periodic assessments, based on accepted standards, for all specialized Homeland Security teams – this will be an annual/ongoing process;
- If standards don't exist, using assessment information and national best practices, establish standards for specialized homeland security teams – this will be done as soon as practicable;
- Focus funding and purchases towards achieving established standards and prioritize projects towards addressing identified risks and capability gaps – this will be an annual/ongoing process;
- Streamline the grant process for subgrantees by providing additional direct assistance to subgrantees for activities such as grant proposals, applications, procurement, expenditures, reimbursements, required reports, and closeout processes – this will be done annually;
- Require substantially more timely responses from subgrantees, and require tighter timeframes from subgrantees for grant proposals, applications, procurement, expenditures, reimbursements, and closeout processes – this will be done annually;
- Require subgrantees to accomplish goals and objectives of Homeland Security grants, along with related procurements, in a tighter timeframe in an effort to meet U. S. Department of Homeland Security grant closeout requirements – this will be done annually;
- Create a worksheet that will help subgrantees more efficiently define grant proposals and capture basic grant information for use by SLED SAA staff – this will be done in January 2015.

**CJIS/Fusion Center – Roger Owens, Major**

- Migrate UCR data to vendor solution Anticipated Completion Date: FY 2016; Anticipated Cost Savings: FY 2018
- Develop Internal Sex Offender Registry Solution Anticipated Completion Date: FY 2016; Anticipated Cost Savings: FY 2018

**Counter-Terrorism – David Tafaoa, Major**

Implement an agency-wide fitness/wellness program as soon as practicable; timeline TBD.

Now go to Additional Questions.

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

# SEVEN-YEAR PLAN

## *VI. Seven-Year Plan (cont.)*

### C. Additional Questions

1. What top three strategic objectives of the agency will have the biggest impact on the agency's effectiveness in accomplishing its mission?

- Provide law enforcement agencies with quality manpower and technical assistance for the purpose of solving crime and promoting public order
- Operate a premier Forensics Laboratory for local law enforcement agencies
- Operate a central statewide criminal justice information system to support law enforcement

2. What are the fundamentals required to accomplish the objectives?

SLED requires sufficient resources for personnel, vehicles, infrastructure, training and technology.

3. What links on the agency website, if any, would the agency like listed in the report so the public can find more information about the agency?

[www.sled.sc.gov](http://www.sled.sc.gov)

4. Is there any additional information the agency would like to provide the Committee or public?

No

5. Consider the process taken to review the agency's divisions, programs and personnel to obtain the information contained in response to all the previous questions in the Restructuring Report and Seven-Year Plan ("Process"). State the total amount of time taken to do the following:

- a. Complete the Process
  - i. Total Hours: 1,630
- b. Complete this Report
  - i. Total Hours: 815

6. Please complete the **Personnel Involved Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Personnel Involved." Please list the name of all personnel at the agency who were consulted or performed work to obtain the information utilized when answering the questions in the Restructuring and Seven-Year Plan Report and their title and their specific role in answering the question (i.e., searched the agency documents, asked for information because they are in charge of the department, etc.).

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

# CHARTS APPENDIX

## *VII. Excel Charts*

Please send an electronic copy of the entire Excel Workbook and print hard copies of each of the Charts to attach here. Please print the charts in a format so that all the columns fit on one page. Please insert the page number each chart begins on below.

Similar Information Requested Chart _____	39
Historical Perspective Chart _____	40
Purpose, Mission Chart _____	41
Key Products Chart _____	43
Key Customers Chart _____	45
Key Stakeholders Chart _____	46
Key Partner Agency Chart _____	42
Overseeing Body Chart (General and Individual Member) _____	47
Major Program Areas Chart _____	49
Legal Standards Chart _____	51
Agency Reporting Requirements Chart _____	71
Internal Audits Chart _____	72
Personnel Involved Chart _____	73
Organizational Chart _____	77

Does the agency already provide the information requested on this page, or similar information, in a report required by another entity? If yes, add the appropriate information to the **Similar Information Requested Chart**. If the agency looks in the Excel document attached, there is a template for the agency to complete for any questions which ask for the same information under the tab labeled, "Similar Info Requested."

## Similar Information Requested Chart

INSTRUCTIONS: Please provide details about other reports which investigate the information requested in the Restructuring Report. This information is sought in an effort to avoid duplication in the future. In the columns below, please list the question number in this report, name of the other report in which the same or similar information is requested, section of the other report in which the information is requested, name of the entity that requests the other report and frequency the other report is required. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Restructuring Report Question #	Name of Other Report	Section of Other Report	Entity Requesting Report	Freq. Other Report is Required
SLED	II.8, II.9, III.1, V.D1., VI.A.1, VI.B.1-6,	Restructuring Report and Cost Savings Plan	Restructuring and Cost Savings and Increased Efficiencies	SC Senate Oversight	Every 7 Years
SLED	I.A-C, II.1., II.8., V.A.1-5, VI.C.1-2	Accountability Report	Progress Report, Performance Measures, Program Template, Strategic Planning	Executive Budget Office	Annually

## Historical Perspective Chart

**INSTRUCTIONS:** Please provide information about any restructuring or major changes in the agency's purpose or mission **during the last ten years**.  
 NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Year	Description of Restructuring that Occurred	Description of Major Change in Agency's Purpose or Mission
SLED	FY 2008	The four Investigative Regions were consolidated to two Super Regions that were responsible for the northern and southern parts of the state. The Alcohol Enforcement Unit was reduced significantly from 45 agents to 2 agents in order to increase the level of regional investigative support. The Vehicle Crimes Unit was eliminated due to a shift in agency priorities, as well as a reduction in agency personnel. Additionally, due to the lack of resources, SLED implemented a threshold loss of \$250k before an Arson investigation would be initiated.	SLED put more emphasis on supporting our federal law enforcement partners by increasing the number of agents assigned to federal task forces. SLED no longer pursued Accreditation and entered into sanctions regarding CJIS.
SLED	FY 2011	The four Investigative Regions were reconstituted to allow for effective oversight and management. The Alcohol Enforcement Unit has become a budget priority in legislative sessions which has resulted in an increase in the number of agents and enforcement efforts. The Vehicle Crimes Unit has been reinstated and is presently working towards reducing the backlog of cases. There is no longer a threshold requirement for an Arson investigation to be initiated.	SLED has returned to its core mission of supporting our state local law enforcement partners. SLED pursued and has obtained CALEA reaccreditation. The Forensic Laboratory maintained and achieved recognition by accrediting authorities.



## Purpose/Mission/Vision Chart

INSTRUCTIONS: Provide information about the date the agency, in its current form, was initially created and the present purpose, mission and vision of the agency, with the date each were established in parenthesis. The Legal Standards Cross Reference column should link the purpose, mission and vision to the statutes, regulations and provisos listed in the Legal Standards Chart, which they satisfy.

Agency Submitting Report	Date Agency created	Purpose	Mission	Vision	Legal Standards Cross References
South Carolina Law Enforcement Division	1947	Provide quality manpower and technical assistance to all law enforcement agencies and to conduct professional investigations on behalf of the State, for the purpose of solving crime and promoting public order in South Carolina (1994?)	Provide quality manpower and technical assistance to all law enforcement agencies and to conduct professional investigations on behalf of the State, for the purpose of solving crime and promoting public order in South Carolina (1994?)	SLED seeks to be the premier law enforcement agency in the state of South Carolina, and to meet the ever evolving challenges facing law enforcement today.	Purpose: 23-3-15(A) Mission: 23-3-15(A) Vision: 23-3-15(A)

## Key Partner Agencies Chart

**INSTRUCTIONS:** List the names of the other state agencies which have the biggest impact on the agency's mission success (list a minimum of three); partnership arrangements established and performance measures routinely reviewed with the other entity. The Major Program Areas Cross References Column should link the Partner Agency to the major program area, in the Major Program Areas Chart, on which it has the biggest impact. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable and a minimum of three.

Agency Submitting Report	Agency w/ Impact on Mission Success	Partnership Arrangement Established	Performance Measures Routinely Reviewed Together	Major Program Areas Cross Reference
SLED	Department of Corrections	Statutory Partnership/Proviso	N/A	ALL
SLED	Department of Pardon, Probation, and Parole	Statutory Partnership/Proviso	N/A	ALL
SLED	Department of Juvenile Justice	Statutory Partnership/Proviso	N/A	ALL
SLED	SC Attorney General's Office	Statutory Partnership/Proviso	N/A	ALL
SLED	Commission on Prosecution Coordination	Statutory Partnership	N/A	ALL
SLED	Emergency Management Division	Statutory Partnership	N/A	ALL
SLED	Department of Motor Vehicles	Statutory Partnership	N/A	ALL
SLED	SC Budget & Control Board	Statutory Partnership	N/A	ALL

INSTRUCTIONS: Provide information about the agency's key deliverables (i.e. products or services); primary methods by which these are delivered; and, as applicable, actions that may reduce the general public and/or other agencies initial or repetitive need for the deliverable. List each deliverable on a separate line. If there are multiple ways in which the deliverable is provided, list the deliverable multiple times with each delivery method on a separate line. In the "Three Greatest" column, indicate and rank the three most significant deliverables the agency brings to the people of South Carolina with #1 being the most significant. For the deliverables which are not one of three most significant, do not put anything in this column. The Major Program Areas Cross References Column should links the deliverable to the major program area, in the Major Program Areas Chart, within which that product or service is provided. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Item #	Deliverable (i.e. product or service)	Three Most Significant (#1, #2, #3)	Primary Method of Delivery	What can be done to reduce the general public and/or other agencies initial need for this deliverable? (i.e. preventive measures before the citizen or agency needs to come to the agency)	What can be done to reduce the general public and/or other agencies need to return for this deliverable? (i.e. preventive measures to ensure they do not need to come back to the agency for this service or product after already receiving it once)	If deliverable is identified as one of the three most significant, what would allow the agency to focus on it more?	Major Program Areas Cross Reference
SLED	1	Provide Law Enforcement Agencies with quality manpower and technical assistance for the purpose of solving crime and promoting public order.	1	Participate in local, state, and federal law	N/A - SLED is required by statute to provide law enforcement assistance.	N/A - SLED is required by statute to provide law enforcement assistance.	Recruitment of additional investigative agents to provide maximum support and reduce case backlog.	II.A.
SLED	2	Statewide alcohol enforcement.		Agent Services	N/A - SLED is required by statute to provide alcohol enforcement statewide.	N/A - SLED is required by statute to provide alcohol enforcement statewide.	Additional alcohol enforcement agents would allow the unit to effectively administer alcohol-related guidelines for licensed establishments.	II.A.
43	3	Statewide forensic analysis services.	2	Reports and Testimony	N/A - SLED is full service statewide forensic laboratory to assist local law enforcement.	N/A - SLED is full service statewide forensic laboratory to assist local law enforcement. Continued expansion of secure internet based access to Forensic Related Information. Currently Reports and Status Checks are available through secured port.	Collaborative polices that are accepted by the criminal justice system allow the agency to focus on statewide priorities such as violent crime and also those crimes where forensic services would provide the most benefit.	II.B.
4	4	Forensic evidence submission services.		Walk up Services at Forensic Lab	N/A	N/A	N/A	II.B.
SLED	5	Provide a central statewide criminal justice information system to support law enforcement.	3	Electronic	N/A - SLED is the central repository.	N/A - SLED is the central repository.	Quality of the program that provides the information to the public.	II.G.
SLED	6	Provide criminal history to the law enforcement community.		Electronic	N/A - SLED is the central repository.	N/A - SLED is the central repository.	Quality and completeness of the information gathered.	II.G.
SLED	7	Provide quality intelligence assessments to the law enforcement community.		Reports	N/A - SLED houses the Fusion Center whose mission is to provide intelligence to law enforcement and other partners. .	N/A - SLED houses the Fusion Center whose mission is to provide intelligence to law enforcement and other partners. .	Quality of input provided by other agencies.	II.G.
SLED	8	Protect the state against any act(s) of terrorism by prevention, preparation for, response to, mitigation of and crises management of any event having a nexus of terrorism.		The Bomb Squad provides preventive measures, as well as preparation and response procedures. The Arson Unit provides thorough fire investigations and expert opinions. The SWAT Team provides response services to high risk tactical services. The Protective Services/Emergency Management Unit prepare for and respond to emergency situations.	N/A - SLED's Counter-Terrorism Unit is responsible for protecting the state's citizens from acts of terrorism and criminal attacks.	N/A - SLED's Counter-Terrorism Unit is responsible for protecting the state's citizens from acts of terrorism and criminal attacks.	N/A	II.H.
SLED	9	Statewide law enforcement training services.		Training Classes	N/A - SLED's Training Unit is responsible for providing statewide Active Shooter training.	N/A - SLED's Training Unit is responsible for providing statewide Active Shooter training.	N/A	II.H.
SLED	10	Issuance of Concealed Weapons Permits (CWP's)		CWP's are issued to qualified applicants after application is made to SLED and a background check is conducted.	Applications are sent by mail presently. There is no need for anyone to come to the agency; however it is expected in January 2016 that most CWP application processes can be completed online (with the exception of initial fingerprinting which will be done at various Livescan locations throughout the State).	CWP's expire after a period of five years. The CWP automation process will be completed entirely online for most renewal applications. Some functions will still require submission of material to the agency; however those submissions are expected to be minimal.	SLED is constantly mindful of how CWP applications are processed and permits issued. Should there be a significant increase in the amount of applications submitted to SLED prior to deployment of the automated system, there will be a need to evaluate current workflow.	II.D.

Agency Submitting Report	Item #	Deliverable (i.e. product or service)	Three Most Significant (#1, #2, #3)	Primary Method of Delivery	What can be done to reduce the general public and/or other agencies initial need for this deliverable? (i.e. preventive measures before the citizen or agency needs to come to the agency)	What can be done to reduce the general public and/or other agencies need to return for this deliverable? (i.e. preventive measures to ensure they do not need to come back to the agency for this service or product after already receiving it once)	If deliverable is identified as one of the three most significant, what would allow the agency to focus on it more?	Major Program Areas Cross Reference
SLED	11	Entry of mental health adjudications into the National Instant Criminal Background Check System (NICS)		State probate courts submit all mental health adjudications to SLED. SLED then enters that information into the NICS Index and cross references court orders against the current listing of CWP holders in the State.	SLED is nearing completion of a single-point-of-entry/electronic document management system (EDMS) which will allow probate courts to securely submit mental health adjudication orders to SLED electronically. There is no need for court personnel to come to the agency.	N/A	N/A	II.D.
SLED	12	The management, administration/ distribution of federal grant funds by the State Administrative Agency (SAA), in consultation with the State & Regional Homeland Security Advisory Councils (HSAC), to local and state first responders and law enforcement entities in accord with the Threat Hazard Identification and Risk Assessment (THIRA) & the State Preparedness Report (SPR), as mandated by the US Department of Homeland Security.		SAA Personnel and Regional Coordinators	This is a federally funded program and SLED is the pass through agency. That said, the provision of additional state, local & private funding could help address the risks of terrorism and natural hazards. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	This is a federally funded program and SLED is the pass through agency. That said, have the recipients of the funding maintain and sustain the programs with their own resources. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	N/A	II.E.
SLED	13	Development, coordination & implementation of the Homeland Security Strategy to include the enhancement, sustainment & coordination of Specialty teams (WMD SWAT/Bomb/Hazmat, RMAT, IMT, US&R); Statewide interoperability; Cyber security; State Homeland Security Training Program Coordination (TPOC); Terrorism Operations Annex to the State Operations Plan; Capability assessments & standards development; WMD Exercise Program Coordination.		SAA Personnel. Regional Coordinators. Specialty Team Coordinators. Training Point of Contact. National Incident Management System (NIMS) & Credentialing Coordinator. Exercise Program Coordinator.	This is a federally funded program and SLED is the pass through agency. That said, the provision of additional state, local & private funding could help address the risks of terrorism and natural hazards. One way to partially accomplish this would be to continue to regionalize prevention, protection, mitigation, response and recovery capabilities to terrorist events and natural hazards. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	This is a federally funded program and SLED is the pass through agency. That said, the provision of additional state, local & private funding could help address the risks of terrorism and natural hazards. One way to partially accomplish this would be to continue to regionalize prevention, protection, mitigation, response and recovery capabilities to terrorist events and natural hazards. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	N/A	II.E.
SLED	14	Development, implementation and sustainment of the State's Homeland Security Critical Infrastructure and Key Resource (CIKR) Program to include: 1) Gathering and vetting Homeland Security candidate facilities and resources to include in the federally supported and mandated Infrastructure Protection Gateway (IPG) database. 2) Providing access and training to the IPG gateway to approved local and private partners. 3) Performing risk and capability assessments on CIKR to identify security gaps and provide resources, as available, to eliminate the gaps.		CIKR Coordinator. SAA Personnel. Regional Coordinators.	This is a federally funded program and SLED is the pass through agency. That said, the provision of additional state, local & private funding could help address the risks of terrorism and natural hazards. To address this, continue to focus available resources on activities that increase CI/KR resiliency and reduce risk. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	This is a federally funded program and SLED is the pass through agency. That said, the provision of additional state, local & private funding could help address the risks of terrorism and natural hazards. To address this, continue to focus available resources on activities that increase CI/KR resiliency and reduce risk. Note: The implementation of policies that would reduce the likelihood of terrorism and/or the enhanced resiliency of the public/agencies/infrastructure would likely reduce the need for these resources.	N/A	II.E.

## Key Customers Chart

**INSTRUCTIONS:** Provide information about the key customer segments identified by the agency and each segment's key requirements/expectations. A customer is defined as an actual or potential user of the agency's deliverables. Please be as specific as possible in describing the separate customer segments (i.e. do not simply put "public.") The Deliverables Cross References column should link customer groups to the deliverable listed in the Key Deliverables Chart, which they utilize. **NOTE:** Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Item #	Customer Segments	Requirements/Expectations	Deliverables Cross References
SLED	1	Chiefs/Sheriffs/Law Enforcement Agencies	Provide quality manpower and assistance	1
SLED	2	Citizens of South Carolina	Provide quality criminal justice information	5
SLED	3	Other State & Federal Law Enforcement Agencies	Provide quality manpower and assistance	ALL

## Key Stakeholder Chart

**INSTRUCTIONS:** Provide information about the agency's key stakeholder groups and their key requirements and expectations. A stakeholder is defined as a person, group or organization that has interest or concern in an agency. Stakeholders can affect or be affected by the agency's actions, objectives and policies. Please be as specific as possible in describing the separate stakeholder groups (i.e. please do not simply put "the public.") The Deliverables Cross References column should link stakeholder groups to the deliverable, listed in the Key Deliverables Chart, for which they group has the most interest or concern. **NOTE:** Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Item #	Stakeholder Group	Requirements/Expectations	Deliverables Cross References
SLED	1	South Carolina Governor	Chief of SLED is appointed by the Governor. The Governor can make requests of SLED and its personnel.	
SLED	3	Chiefs/Sheriffs/Law Enforcement Agencies	Provide quality manpower & technical assistance.	
SLED	2	Other State & Federal Law Enforcement Agencies	Provide quality manpower & technical assistance.	
SLED	4	South Carolina Attorney General	The Attorney General can make requests of SLED and its personnel.	
SLED	5	South Carolina Solicitors	Provide quality investigations and analysis.	
SLED	6	South Carolina Coroners	Provide quality analysis.	
SLED	7	South Carolina Citizens	Protection and investigative services.	
SLED	8	SCCJA	Provides law enforcement training for all sworn personnel.	

INSTRUCTIONS: Provide information about the body that oversees the agency and to whom the agency head reports including what the overseeing body is (i.e. board, commission, etc.); total number of individuals on the body; whether the individuals are elected or appointed; who elects or appoints the individuals; the length of term for each individual; whether there are any limitations on the total number of terms an individual can serve; whether there are any limitations on the number of consecutive terms an individual can serve; and any other requirements or nuisances about the body which the agency believes is relevant to understanding how the agency performs and its results.

Agency Submitting Report	Type of Body (i.e. Board, Commission, etc.)	# of Times per Year Body Meets	Total # of Individuals on the Body	Are Individuals Elected or Appointed?	Who Elects or Appoints?	Length of Term	Limitations on Total Number of Terms	Limitations on Consecutive Number of Terms	Challenges imposed or that Agency staff and the Body have faced based on the structure of the overseeing body	Other Pertinent Information
SLED	SC Governor	Upon Request	N/A	Elected	SC Residents	4 years	2	2	N/A	

Overseeing Body - Individual Members Chart

INSTRUCTIONS: Provide information about the individual members on the body that oversees the agency including their name, contact information, length of time on the body, profession and whether they are a Senator or House Member. The Major Program Areas Cross References Column should link the individual to the major program area, in the Major Program Areas Chart, in which the individual has a particular influence, if any, by way of serving on a subcommittee within the body, task force, etc. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Name of Individual on Body	Contact Information	Profession	Date First Started Serving on the Body	Last Date Served on the Body	Length of Time on the Body (in years)	Senator or House Member? (put Senate or House)	Major Program Areas Cross Reference
SLED	Honorable Nikki Haley	803.734.2100	Governor	12-Jan-11	Current	5	N/A	



**INSTRUCTIONS:** Provide information about the agency's Major Program Areas as those are defined in the Appropriations Act. When completing columns B - K, the agency can copy and paste the information the agency submitted in the Program Template of the FY 2013-14 Accountability Report, just make sure of the following:

a) List only the programs that comprise at least 80% of the total budget and include the % of total budget. The remainder of the programs should be "listed ONLY" in the box labeled "Remainder of Programs", with those program expenditures detailed in the box labeled "Remainder of Expenditures." If the agency has trouble understanding what is requested, refer to the 2012-13 Accountability Report, Section II, number 11.

b) The "Associated Objective(s)" column in the Program Template of the FY 2-13-14 Accountability report has been changed to "Key Performance Measures Cross References." The Key Performance Measures Cross References column should link major programs to charts/graphs in the Key Performance Measurement Processes Section (ex. Chart 5.2-1 or Graph 5.2-2). If the agency has trouble understanding what is requested, refer to the 2012-13 Accountability Report, Section II, number 11; and

c) An additional column, titled "Legal Standards Cross References," has been added at the end. The Legal Standards Cross Reference column should link major programs to the statutes, regulations and provisos listed in the Laws Section of this report, which they satisfy.

Included below is an example, with a partial list of past Major Program Areas from the Department of Transportation. The example does not include information in the columns under expenditures, key performance measures cross reference, legal standards cross references or remainder of expenditures, however the agency must complete these columns when submitting this chart in final form. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

**Note:**  
- Key Performance Measures Cross References Column links major programs to the charts/graphs in the Key Performance Measurement Processes Section of the Restructuring Report.  
- Legal Standards Cross References Column links major programs to the statutes, regulations and provisos they satisfy which are listed in the Laws Section of the Restructuring Report.

Agency Submitting Report	Program/Title	Purpose	FY 2012-13 Expenditures				FY 2013-14 Expenditures				Key Performance Measures Cross Reference	Legal Standards Cross References
			General	Other	Federal	TOTAL	General	Other	Federal	TOTAL		
South Carolina Law Enforcement Division	I. Administration	Provide timely, efficient, and quality administrative support to internal and external customers.	\$ 1,829,146	\$ 1,523,328	\$ (14,820)	\$ 3,337,653	\$ 2,166,391	\$ 679,748	\$ -	\$ 2,846,140	1.1.1, 1.1.4, 1.1.5	Section 23-3-10
			2.07%	1.72%	-0.02%	3.77%	2.76%	0.87%	0.00%	3.63%		
South Carolina Law Enforcement Division	II.A. Investigative Services	Conduct professional investigations for the purpose of solving crime and promoting public order within several specialized areas, to include: Behavioral Science, Special Victims Unit, State Grand Jury, Narcotics/Alcohol Enforcement, Computer Crimes, Vehicle Crimes, Forensic Art, Insurance Fraud, and Case Files.	\$ 8,005,529	\$ 844,990	\$ 315,496	\$ 9,166,015	\$ 9,635,227	\$ 1,406,438	\$ 325,456	\$ 11,367,121	1.1.1, 1.1.2, 1.1.3, 1.2.7	Section 23-3-15, Article 10 Section 23-3-810, Proviso 62.1, Proviso 62-15, Proviso 62-24
			9.07%	0.96%	0.36%	10.39%	12.28%	1.79%	0.42%	14.49%		
South Carolina Law Enforcement Division	II.B. Forensic Services	Provide timely, efficient, and quality technical forensic examination and expert witness testimony for local, state, and federal law enforcement and prosecutorial entities.	\$ 5,481,317	\$ 979,276	\$ 1,903,382	\$ 8,363,976	\$ 5,009,287	\$ 2,396,888	\$ 2,185,238	\$ 9,591,413	2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.3.1, 2.3.2	Section 23-3-10(A)(2), Article 9 Section 23-3-600
			6.21%	1.11%	2.16%	9.48%	6.38%	3.06%	2.78%	12.22%		
South Carolina Law Enforcement Division	II.C. Data Center	Provide modern, up-to-date infrastructure, software and applications in a secure manner to support SLED's primary functional areas.	\$ 2,188,533	\$ 3,848,842	\$ 196,502	\$ 6,233,877	\$ 3,882,673	\$ 3,257,392	\$ 11,266	\$ 7,151,331	1.1.3, 1.3.1, 1.3.2, 1.3.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5	Section 23-3-25
			2.48%	4.36%	0.22%	7.06%	4.95%	4.15%	0.01%	9.11%		
South Carolina Law Enforcement Division	II.D. Regulatory	Provide timely, efficient, and quality customer services for concealed weapon permits, private security licenses, private investigative licenses, and constable commissions.	\$ 1,310,639	\$ 1,604,702	\$ -	\$ 2,915,341	\$ 915,794	\$ 2,223,772	\$ 73,369	\$ 3,212,936	1.3.1, 1.3.2, 1.3.3	Section 23-3-15(A)(7), Chapter 18 Section 40-18-30, Executive Order 99-18, Section 23-1-60,
			1.48%	1.82%	0.00%	3.30%	1.17%	2.83%	0.09%	4.09%		
South Carolina Law Enforcement Division	II.E. Homeland Security	Homeland Security Grant Program responsible for distributing federal grant funds to local and state first responders and law enforcement entities.	\$ 3,774,714	\$ 820,744	\$ 35,836,696	\$ 40,432,154	\$ 129,500	\$ 25,510	\$ 11,878,459	\$ 12,033,469	1.2.9	Section 23-3-15(A)(8), Proviso 62.4
			4.27%	0.93%	40.58%	45.78%	0.16%	0.03%	15.13%	15.32%		
South Carolina Law Enforcement Division	II.F. Special Operations	Provide quality manpower and technical assistance to all law enforcement agencies to include SWAT, Tactical Operations, Aviation Support, and Tracking assistance.	\$ 1,188,822	\$ 2,575,739	\$ 143,906	\$ 3,908,467	\$ -	\$ (36,493)	\$ -	\$ (36,493)	1.2.6	Section 23-3-15(A)(8)
			1.35%	2.92%	0.16%	4.43%	0.00%	0.00%	0.00%	0.00%		
South Carolina Law Enforcement Division	II.G. CJIS/Fusion Center	Coordinates criminal justice information sharing and intelligence gathering and analysis with state and federal agencies. Provides timely support and information regarding missing persons and Amber Alerts. Processes civil and criminal fingerprint cards, dispositions, and expungements.	\$ -	\$ -	\$ -	\$ -	\$ 3,328,420	\$ 3,217,359	\$ 972,790	\$ 7,518,569	3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.2.1, 3.2.2, 3.2.3, 3.2.4	Section 23-3-15(A)(4), Article 3 Section 23-3-110, Article 5 Section 23-3-200, Article 7 Section 23-3-400, Article 12 Section 23-3-010, Proviso 62.2, Proviso 62.10, Proviso 62.11, Proviso
			0%	0.00%	0.00%	0.00%	4.24%	4.10%	1.24%	9.58%		
South Carolina Law Enforcement Division	II.H. Counter-Terrorism	Supports the South Carolina Counter-Terrorism initiative through planning, research and development of strategy, and coordination of programs to include: Protective Svcs/Emergency Mgmt., Tactical Ops (SWAT), Training, Aviation, Bomb Squad, and the Arson Investigation Unit.	\$ -	\$ -	\$ -	\$ -	\$ 4,754,094	\$ 2,105,865	\$ 599,745	\$ 7,459,704	1.2.1, 1.2.2, 1.2.3, 1.2.4, 1.2.5, 1.2.6, 1.2.7, 1.2.8	Section 23-3-15(A)(8), Proviso 62.9
			0.00%	0.00%	0.00%	0.00%	6.06%	2.64%	0.77%	9.47%		
South Carolina Law Enforcement Division	III.C. State Employer Contributions	Provide state employee fringe benefits.	\$ 6,866,590	\$ 584,744	\$ 340,767	\$ 7,792,101	\$ 8,070,507	\$ 1,164,128	\$ 344,254	\$ 9,578,889		
			7.78%	0.66%	0.39%	8.83%	10.28%	1.48%	0.44%	12.20%		
<b>Sub-Total \$</b>			\$ 30,645,289	\$ 12,782,366	\$ 38,721,929	\$ 82,149,584	\$ 37,891,894	\$ 16,440,606	\$ 16,390,579	\$ 70,723,079		

Agency Submitting Report	Program/Title	Purpose	FY 2012-13 Expenditures				FY 2013-14 Expenditures				Key Performance Measures Cross Reference	Legal Standards Cross References
			General	Other	Federal	TOTAL	General	Other	Federal	TOTAL		
		Sub-Total %	34.71%	14.48%	43.85%	93.04%	48.28%	20.95%	20.88%	90.11%		

Remainder of Programs: List any programs not included above and show the remainder of expenditures by source of funds.												
98300000	Energy Grant			\$ 26,983.00	0.03%						3.2.5	
00000000	SCEIS Loan Repayment		\$ 368,177.00	0.42%							3.2.5	
30000000	DNA Database & Implied Consent		\$ 162,798.00	0.18%			\$ 228,716.00	0.30%			3.2.5	
30000000	Law Enforcement Equipment		\$ 244,772.00	0.28%							3.2.5	
30000000	Security Camera Capitol Project		\$ 189,064.00	0.21%							3.2.5	
30000000	Lodge Purchase Capitol Project						\$ 100.00	0.00%			3.2.5	
10010000	Agent Operations	\$ 92,625.00	0.10%								3.2.5	Proviso 62.3
10010000	Implied Consent	\$ 89,855.00	0.10%				\$ 182,480.00	0.23%			3.2.5	
10010000	Meth Lab Clean Up	\$ 1,180,123.00	1.33%				\$ 1,000,000.00	1.27%			3.2.5	Proviso 62.20, Proviso 62.23
10010000	Amber Alert	\$ 48,753.00	0.06%				\$ 48,753.00	0.06%			3.2.5	
10010000	CJIS/IT Equipment	\$ 860,375.00	0.97%				\$ 3,916,624.00	4.99%			3.2.5	
10010000	Law Enforcement Operating	\$ 18,508.00	0.02%				\$ 131,492.00	0.17%			3.2.5	
10010000	Computer Equipment	\$ 130,446.00	0.15%				\$ 8,054.00	0.01%			3.2.5	
10010000	Forensics Equipment	\$ 379,383.00	0.43%				\$ 755,611.00	0.96%			3.2.5	
10010000	New Personnel Equipment	\$ 1,529,114.00	1.73%				\$ 171,886.00	0.22%			3.2.5	
10010000	Law Enforcement Vehicles	\$ 839,999.00	0.95%				\$ 587,216.00	0.75%			3.2.5	
10010000	Law Enforcement Equipment						\$ 732,645.00	0.93%				

Remainder of Expenditures:										
Sub-Total \$	\$ 5,169,181.00	\$ 964,811.00	\$ 26,983.00	\$ 6,160,975.00	\$ 7,534,761.00	\$ 228,816.00	\$ -	\$ 7,763,577.00		
Sub-Total %	5.84%	1.09%	0.03%	6.96%	9.59%	0.30%	0.00%	9.89%		
GRAND TOTAL \$	\$35,814,470	\$13,747,177	\$38,748,912	\$88,310,559	\$45,426,655	\$16,669,422	\$16,390,579	\$78,486,656		
GRAND TOTAL %	40.55%	15.57%	43.88%	100.00%	57.87%	21.25%	20.88%	100.00%		

INSTRUCTIONS: List all state and federal statutes, regulations and provisos that apply to the agency ("Laws") and a summary of the statutory requirement and/or authority granted in the particular Law listed. Included below is an example, with a partial list of Laws which apply to the Department of Juvenile Justice and Department of Transportation. The agency will see that a statute should be listed again on a separate line for each year there was an amendment to it. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Item #	Statute/Regulation/Provisos	State or Federal	Summary of Statutory Requirement and/or Authority Granted
SLED	1	23-3-10	State	Establishes the South Carolina Law Enforcement Division, sets the parameters for appointment of the Chief, and authorizes the commissioning of the agents and officers of the division.
SLED	2	23-3-15(A)	State	Sets forth the general authority of SLED. The South Carolina Law Enforcement Division has specific and exclusive jurisdiction and authority statewide, on behalf of the State, for the investigation of organized criminal activities or combined state-federal interstate criminal activities, all general criminal investigations, arson investigation and emergency event management pertaining to explosive devices.(2) the maintenance and operation of a statewide comprehensive forensic sciences laboratory; (3) covert investigation of illegal activities pertaining to and the interdiction of narcotics and other illicit substances; (4) operation and maintenance of a central, statewide criminal justice data base and data communication system; (5) establishment and operation of highly specialized, tactical response law enforcement units within the division; (6) operation and regulation of state polygraph examination services; (7) law enforcement, regulation enforcement, and inspections under Title 61; (8) the coordination of counter terrorism efforts, including prevention against, preparation for, response to, and crisis management of acts of terrorism, in or affecting this State; coordination of federal grants associated with homeland security; creation of councils appropriate to its mission; and service as the Governor's representative to the United States Department of Homeland Security; and (9) other activities not inconsistent with the mission of the division or otherwise proscribed by law.
SLED	3	23-3-15(C)	State	Sets forth SLED's responsibility for the enforcement of all criminal laws, misdemeanors, and felonies, and civil laws, the violation of which may result in a fine or other penalty being assessed against the violator, which laws are now enforced by law enforcement personnel employed by and under the jurisdiction of the Alcoholic Beverage Control Commission. These civil and criminal laws also include regulations and ordinances pertinent thereto. The duties, functions, and powers of these law enforcement personnel are devolved upon the South Carolina Law Enforcement Division and the law enforcement personnel of this agency on the effective date of this section shall perform their duties and functions under the auspices of the division and shall become a part of the South Carolina Law Enforcement Division in the manner provided by law.
SLED	4	23-3-20	State	Sets forth the bond and oath requirement of the Chief and SLED agents.
SLED	5	23-3-30	State	Sets forth the requirement that all security personnel employed by the State, other than at correctional institutions are under the direct supervision of SLED.

SLED	6	23-3-40	State	All sheriff's and police departments in South Carolina shall make available to the Criminal Justice Records Division of the State Law Enforcement Division for the purpose of recordation and classification all fingerprints taken in criminal investigations resulting in convictions. The State Law Enforcement Division shall pay for the costs of such program and prepare the necessary regulations and instructions for the implementation of this section.
SLED	7	23-3-45	State	The South Carolina Law Enforcement Division is authorized to accept fingerprints of applicants for admission to the South Carolina Bar and, to the extent provided for by federal law, to exchange state, multistate, and federal criminal history records with the South Carolina Board of Law Examiners for licensing purposes.
SLED	8	23-3-47	State	Authorizes and requires SLED to perform a state and national background checks on certain persons in connection with the South Carolina Commission on National and Community Service.
SLED	9	23-3-50	State	Requires SLED to remit the revenues collected from certain fees and licenses to the State Treasurer.
SLED	10	23-3-55	State	Authorizes SLED to retain, carry forward, and expend all revenue generated from the sale of vehicles, equipment and insurance claims during the prior fiscal year.
SLED	11	23-3-65	State	The South Carolina Law Enforcement Division shall administer the South Carolina Law Enforcement Assistance Program (SC LEAP). The purpose of this program includes, but is not limited to, responding to and providing counseling services to all requesting law enforcement agencies and departments in the State which have experienced deaths or other tragedies involving law enforcement officers or other employees, and providing any other critical incident support services for all South Carolina law enforcement agencies and departments upon their request.
SLED	12	23-3-70	State	Authorizes SLED to review each local and state emergency, fire, and law enforcement agencies plan for the use of plain language communication during periods of declared emergencies.
SLED	13	23-3-75	State	Authorizes the use of administrative subpoenas in certain circumstances and sets the requirements and processes for such.
SLED	14	23-3-110	State	Establishes a statewide criminal information and communication system department within SLED.
SLED	15	23-3-115	State	Authorizes and requires SLED to charge and collect fees for criminal records searches, and sets forth the distribution parameters for such funds.
SLED	16	23-3-120	State	Requires all law enforcement agencies and court officials to report all criminal data and related information to SLED's Central Record Repository. Also requires the submission of fingerprints to SLED.
SLED	17	23-3-130	State	Authorizes SLED to determine the information and methodology for compliance with 23-3-120 and to promulgate rules and regulations to carry out such.
SLED	18	23-3-150	State	Authorizes SLED to accept, on behalf of the State, and use in the establishment, expansion and improvement of the system, funds in the nature of grants or appropriations from the State, the United States, or any agency thereof, and may contract with any public agency for use of the system in the furtherance of effective law enforcement.
SLED	19	23-3-160	State	Requires law enforcement agencies to investigate accidents involving the injury or death of a person under the age of 21 where there is cause to believe that a beverage containing alcohol was consumed prior to the accident to determine the circumstances under which the beverage was obtained and requires SLED to assist in whatever capacity is necessary to fully complete the inquiry.
SLED	20	23-3-170	State	Requires law enforcement agencies to investigate accidents involving the injury or death where there is cause to believe that an illegal drug or controlled substance was used prior to the accident to determine the circumstances under which the illegal drug or controlled substance was obtained and requires SLED to assist in whatever capacity is necessary to fully complete the inquiry.

SLED	21	23-3-175	State	Authorizes the State Law Enforcement Division Vehicle Theft Unit to inspect a junkyard, scrap metal processing facility, salvage yard, repair shop, licensed business buying, selling, displaying, or trading new or used motor vehicles or parts of motor vehicles, parking lots, and public garages, or a person dealing with salvaged motor vehicles or parts of them, and sets some parameters for the inspection.
SLED	22	23-3-220	State	Establishes that the Missing Person Information Center (MPIC), created in 23-3-200, is under the direction of the Chief of SLED and may be organized and structured in a matter to ensure the objectives of the MPIC are achieved. Also authorizes the Chief to employ those personnel as the General Assembly may authorize and provide funding for.
SLED	23	23-3-410	State	Establishes that the South Carolina Sex Offender Registry is under the direction of the Chief of SLED, provides that the Registry must contain information that the Chief considers necessary to assist law enforcement, and requires SLED to develop and operate the registry.
SLED	24	23-3-420	State	Requires SLED to promulgate regulations to implement South Carolina's Sex Offender Registry.
SLED	25	23-3-430	State	Sets forth the circumstances under which individuals must register on South Carolina's Sex Offender Registry, sets forth the circumstances under which an individual may be removed from the Register and requires SLED to remove individuals under certain circumstances.
SLED	26	23-3-440	State	Requires SLED to notify the sheriff of a county where certain offenders intend to live and requires certain agencies to provide the initial registry information to SLED.
SLED	27	23-3-450	State	Requires the sheriff of each county to provide information regarding offenders residing in that county to SLED.
SLED	28	23-3-460	State	Requires the sheriff of each county to provide all changes in information regarding offenders residing in that county to SLED.
SLED	29	23-3-490	State	Establishes for public inspection of the South Carolina Sex Offender Registry and requires SLED to make certain information available upon request.
SLED	30	23-3-530	State	Requires that SLED develop and maintain a protocol manual to be used in the administration of the sex offender registry and sets certain mandatory information for this protocol manual.
SLED	31	23-3-610	State	Establishes a State DNA Database in SLED and mandates that SLED develop DNA profiles on samples for law enforcement purposes and for humanitarian and nonlaw enforcement purposes in certain circumstances.
SLED	32	23-3-620	State	Sets forth the criteria for when and how DNA samples are required to be collected and requires that all such samples be submitted to SLED as directed by SLED.
SLED	33	23-3-625	State	Allows family members of missing persons to submit DNA samples to SLED and requires SLED to conduct DNA identification, typing, and testing on such samples in certain circumstances and authorizes SLED to conduct the same testing in other circumstances. Authorizes and requires SLED to submit DNA samples to the Combined DNA Indexing System (CODIS).
SLED	34	23-3-635	State	Requires SLED to conduct identification, typing, and testing of unidentified persons upon notification and requires the results of such testing be entered into CODIS.
SLED	35	23-3-640	State	Establishes that SLED must set forth regulations regarding the specifications and procedures for submissions of DNA samples and sets forth the circumstances under which the submitted samples may be used. Also requires SLED to securely store samples.
SLED	36	23-3-650	State	Mandates that DNA records and results of a DNA profile provided in accordance with this section are confidential and sets forth the exceptions under which SLED must make these samples available.
SLED	37	23-3-660	State	Establishes a system for the expungement of certain DNA profiles and sets forth the requirements for expungement.
SLED	38	23-3-670	State	Sets the costs of collection supplies and the circumstances under which these costs are paid.

SLED	39	23-3-680	State	Requires SLED to promulgate regulations to carry out the provisions of the State DNA database.
SLED	40	23-3-690	State	Requires SLED to promulgate regulations for sample testing and analysis and for sample collection, identification, handling, transporting, and shipment which must be complied with by the agency having jurisdiction over the offender.
SLED	41	23-3-700	State	Sets the timeline for the implementation of the State DNA database provisions.
SLED	42	23-3-810	State	Establishes the Vulnerable Adult Investigations Unit with SLED; mandates the circumstances of when this Unit must be notified of reports of alleged abuse, neglect, or exploitation of vulnerable adults in certain state-operated or contracted facilities; provides for the investigation or referral of such reports; and authorizes SLED to develop policies, procedures, and memorandum of agreement with other agencies in fulfilling the requirements of this article.
SLED	43	23-3-1010	State	Approves and ratifies the National Child Prevention Act of 1993 and implements the National Crime Prevention and Privacy Compact, 42 U.S.C. Section 14616. Establishes SLED as the repository for criminal history records for the purposes of the compact and requires SLED to do all things necessary and incidental to carry out the compact.
SLED	44	23-3-1100	State	Requires SLED to promulgate regulations for implementation of a process whereby the lawfulness of a prisoner's presence in the United States can be determined and sets forth a process for handling such individuals who are not lawfully in the United States.
SLED	45	23-3-1200	State	Establishes that SLED is the statewide, central repository for log information submitted pursuant to South Carolina law in order to monitor the sales and purchases of nonprescription drugs containing ephedrine, pseudoephedrine, or phenylpropanolamine. Requires SLED to maintain the information and sets forth the requirements of the data collection system, fees, and confidentiality of this information. Requires SLED to promulgate regulations necessary to comply with this law.
SLED	46	23-3-1400	State	Establishes the "Blue Alert Program" within SLED and sets forth the guidelines and procedures for the administration of such.
SLED	47	1-3-240	State	Sets forth the criteria under which the Governor can remove the Chief of SLED from office.
SLED	48	1-7-920	State	Establishes that the Chief of SLED is a member of the Commission on Prosecution Coordination.
SLED	49	1-30-120	State	States that effective July 1, 1993 that the Alcoholic Beverage Control Commission enforcement division, including all of the allied, advisory, affiliated, or related entities as well as the employees, funds, property and all contractual rights and obligations associated with any such agency, except for those subdivisions specifically included under another department, were transferred to and incorporated in and administered as part of SLED.
SLED	50	13-7-610	State	Authorizes SLED to provide a confidential criminal history record of any employee or applicant seeking to work for the security organization of any corporation or legal entity doing business in this State engaged in the business or transporting, fabricating, storing or using in any manner nuclear materials upon receipt of a written release from the employee or applicant.
SLED	51	13-7-620	State	Requires SLED to charge a reasonable fee to defray the administrative costs of providing criminal history record information in accordance with Section 13-7-610 and such other additional fees that are necessary to discharged its duties under Section 13-7-610.
SLED	52	14-1-212	State	Requires that 15 percent of the \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed in the general sessions court or in magistrates or municipal court for misdemeanor traffic offenses or for nontraffic violations be sent to SLED for general purpose uses.
SLED	53	14-1-208	State	Requires that the State Treasurer deposit 1.31 percent of the balance of certain municipal assessments associated with municipal court convictions to SLED for the programs established pursuant to Section 56-5-2953(E).

**Legal Standards Chart**

SLED	54	14-7-1630	State	Authorizes the Chief of SLED and the Attorney General for the State of South Carolina to petition the court for the empanelment of a state grand jury. Sets forth the requirements of this petition and the types of charges or cases that can be pursued in this manner.
SLED	55	14-7-1780	State	Requires SLED to provide service as the state grand jury requires.
SLED	56	14-17-325	State	Requires every clerk of court to report the disposition of each General Sessions Court case to SLED.
SLED	57	15-49-20	State	Requires persons who petition the court for a name change to provide the court the results of a fingerprint and criminal background check conducted by SLED and a screening statement from SLED indicating any listings on the sex offender registry. Requires SLED to make appropriate name changes authorized by the court on petitioner's criminal record or sex offender registry.
SLED	58	16-3-1350	State	Establishes that SLED, the South Carolina Hospital Association, and the Governor's Office Division of Victim Assistance develop a rape exam protocol setting forth minimum standards for medicolegal exams for victims of certain sex crimes. Also requires SLED to distribute exam kits to health care facilities providing sexual assault exams.
SLED	59	16-3-2050	State	Establishes the Human Trafficking Task Force and states that the task force must consist of representatives of SLED.
SLED	60	16-8-320	State	Requires SLED to include the Violent Gang and Terrorist Organization File of the Federal Bureau of Investigation's National Crime Information Center among those National Crime Information Center data available for direct access by authorized criminal justice agencies.
SLED	61	16-8-330	State	Requires SLED to develop and manage a statewide criminal gang database, requires all other law enforcement agencies to furnish information related to gangs and gang-related activities to SLED for inclusion in the database. Authorizes SLED to promulgate regulations related to the use of such database.
SLED	62	16-11-610		Requires magistrates or city recorders to report convictions of those who enter upon the lands of another for the purpose of hunting, fishing, trapping, netting; for gathering fruit, wild flowers, cultivated flowers, shrubbery, straw, turf, vegetables or herbs; or for cutting timber on such land, without the consent of the owner or manager to SLED. Mandates that SLED keep records of such convictions.
SLED	63	16-13-111		Requires magistrates or city recorders to report first or second offense shoplifting prosecutions resulting in conviction to SLED and mandates that SLED keep records of such convictions so that law enforcement agencies can inquire into whether or not a defendant has a prior record.
SLED	64	16-17-680	State	Requires SLED to develop the application and permits to be used for secondary metals recyclers.
SLED	65	16-23-50	State	Authorizes SLED to keep and use all handguns seized by SLED for the forensic laboratory.
SLED	66	16-23-405	State	Authorizes SLED to keep and use all firearms seized by SLED for the forensic laboratory.
SLED	67	16-23-780	State	Requires all state, county, and municipal law enforcement officers who encounter a known or suspected destructive device, biological or bacteriological weapon or a nuclear, biological, or chemical weapon of mass destruction in the course of their employment to immediately report the existence and location of the device or weapon to SLED for further dissemination.
SLED	68	17-1-40	State	Authorizes SLED to promulgate regulations that allow for the electronic transmission of information regarding expunged charges and records sealed pursuant
SLED	69	17-5-110	State	Requires that coroners and deputy coroners carrying a pistol or other handgun to be certified and trained by SLED in the proper use of handguns.
SLED	70	17-7-25	State	Requires coroners performing autopsies on unidentified bodies to obtain tissue and fluid samples suitable for DNA identification, typing and testing, and to submit those samples to SLED.

SLED	71	17-7-80	State	Requires coroners or other officials responsible for performing the duties of coroner to take or cause to have taken blood or other fluids of certain deceased victims involved in motor vehicle or boating accidents and to forward such samples to SLED for a determination of the presence and percentages of alcohol or drugs in accordance with procedures established by SLED.
SLED	72	17-22-90	State	Requires SLED to promulgate regulations related to the distribution of information about a person charged criminal sexual conduct with a minor in the third degree who enters a pretrial intervention program to certain daycare centers and homes.
SLED	73	17-22-130	State	Requires circuit solicitors to furnish SLED personal identification information on each person who applies for pre-trial intervention, is subsequently accepted or rejected and successfully or unsuccessfully completes the program, and sets the conditions for the release of such information.
SLED	74	17-22-350	State	Requires 2.68 percent of all fees collected pursuant to a traffic education programs to be deposited with SLED.
SLED	75	17-22-950	State	Requires summary court judges or staff to coordinate and verify the eligibility of certain charges for expungement and to forward certain expungement orders to SLED.
SLED	76	17-28-90	State	Requires SLED to test certain DNA samples submitted in accordance with the Access to Justice Post-Conviction DNA Testing Act, and sets forth the requirements for destruction or maintenance of such samples.
SLED	77	17-30-70	State	Authorizes the Chief of SLED to initiate an application for an order authorizing or approving the interception of wire, oral, or electronic communications, and sets the parameters and requirements for such.
SLED	78	17-30-75	State	Sets forth SLED's disclosure requirements and guidelines for intercepted communications.
SLED	79	17-30-95	State	Authorizes SLED to conduct certain communications interceptions in emergency situations.
SLED	80	17-30-125	State	Authorizes SLED to direct that telephone lines be cut or diverted in certain emergency situations. Further authorizes SLED to issue administrative subpoenas for subscriber or customer information from communications entities in certain active emergency situations and sets forth the criteria and requirements for such.
SLED	81	17-30-130	State	Requires the reporting of intercepted wire, or, or electronic communications in accordance with 18 U.S.C. Section 2519.
SLED	82	17-30-140	State	Authorizes SLED to seek an order authorizing or approving the installation of a mobile tracking device and sets forth the criteria and requirements for such.
SLED	83	17-30-145	State	Requires that any SLED agent or individual operating under a contract with SLED to intercept wire, oral, or electronic communications must undergo training on the conduct of such surveillance by SLED.
SLED	84	22-5-910	State	Requires SLED to keep nonpublic records of certain expunged summary court offenses to ensure that no person takes advantage of the expungement authorization more than once. Establishes that these nonpublic records are not subject to FOIA.
SLED	85	22-5-920	State	Requires SLED to keep nonpublic records of certain expunged youthful offender offenses to ensure that no person takes advantage of the expungement authorization more than once. Establishes that these nonpublic records are not subject to FOIA.
SLED	88	22-9-180	State	Authorizes any magistrates' constable who has received required SLED training to carry pistols on or about their person when on duty as a constable. Also authorizes the SLED Chief to conduct hearings and and to deny this privilege should any constable use his pistol in a manner inconsistent with accepted law enforcement procedures as determined by the Chief.
SLED	89	22-9-200	State	Requires the Chief of SLED to promulgate rules and regulations necessary to implement the provisions of §§ 22-9-180 to 22-9-210.



SLED	90	23-1-60	State	Establishes that the Governor may appoint additional deputies, constables, security guards, and detectives as is deemed necessary to assist in the detection of crime and the enforcement of the criminal laws and requires that SLED prescribe the training for these individuals.
SLED	91	23-1-65	State	States that all individuals seeking to be state constables must pay an application fee of \$50.00 to SLED and requires that SLED remit these fees to the State Treasurer to be credited to the general fund on a quarterly basis.
SLED	92	23-1-230	State	Creates the First Responders Advisory Committee and establishes that the SLED Chief is a member of this committee. Also requires SLED to provide clerical and related assistance to the committee.
SLED	93	23-4-110	State	Creates the Governor's Committee on Criminal Justice, Crime and Delinquency and establishes that the Chief of SLED is a member of this committee.
SLED	94	23-6-510	State	Creates the South Carolina Public Safety Coordinating Council and establishes that the Chief of SLED is a member of the council.
SLED	95	23-9-210	State	Requires SLED to contract with the State Fire Marshal to provide all necessary laboratory services and analyses for the State Arson Control Program.
SLED	96	23-11-110	State	Requires SLED to make a search of local, state, and federal fingerprint files for any criminal record of all Sheriffs in this State.
SLED	97	23-23-30	State	Establishes the South Carolina Law Enforcement Training Council and indicates that the Chief of SLED is a member of this council.
SLED	98	23-25-20	State	Establishes the South Carolina Law Enforcement Officers Hall of Fame Advisory Committee and indicates that the Chief of SLED is an ex officio member of this committee.
SLED	99	23-31-215	State	Requires that SLED issue concealed weapons permits upon the satisfaction of certain conditions, including the payment of the fee. Also requires that SLED conduct local, state, and federal fingerprint review of all applicants; that SLED maintain certain lists regarding such permits.
SLED	100	23-31-216	State	Authorizes SLED to collect, retain, expend, and carry forward all fees associated with the concealable weapon applications, renewals, and the replacement of a permit.
SLED	101	23-31-320	State	Requires any manufacturer of machine guns or military firearms licensed pursuant to the provisions of 18 U. S. C. Section 921 et seq., to furnish SLED the serial numbers of all machine guns or military firearms manufactured by it within thirty days of such manufacture and sets forth the penalties for noncompliance.
SLED	102	23-31-330	State	Requires every person permitted to possess a machine gun, sawer-off shotgun or sawed-off rifle to file a sworn application with SLED and requires SLED to file this application in its office and to register such information in a book or index and issue the person a card regarding such.
SLED	103	23-31-360	State	Requires manufacturing firms licensed by the federal government to furnish SLED the serial numbers of all machine guns or military firearms manufactured by the firm within 30 days upon certain penalties.
SLED	104	23-31-1020	State	Requires the Chief of SLED and the Judicial Department to develop procedures for the collection and submission of information of persons who have been adjudicated as a mental defective or who have been committed to a mental institution. Requires courts to submit certain information to SLED in this regard and requires SLED to submit certain information gathered in this regard to the National Instant Criminal Background Check System (NICS).
SLED	105	23-31-1040	State	Prohibits individuals who have been adjudicated a mental defective or who have been committed to a mental institution from possessing firearms or ammunition. Mandates that law enforcement confiscate firearms and ammunition possessed in violation of this law, and authorizes SLED to keep any seized firearm or ammunition for use by SLED's forensic laboratory.

SLED	106	23-49-20	State	Creates the South Carolina Firefighter Mobilization Oversight Committee and establishes that the Chief of SLED or his designee is a member of this committee.
SLED	107	23-49-65	State	Acknowledges SLED's jurisdiction as set forth in Section 23-3-15 relating to crisis management of acts of terrorism and emergency event management of explosive device.
SLED	108	24-26-10	State	Establishes the South Carolina Sentencing Guidelines Commission and states that the Chief of SLED, or his designee is a nonvoting member of this commission serving ex officio.
SLED	109	34-11-90	State	Mandates that SLED keep a nonpublic record of expunged fraudulent check convictions to ensure that no person take advantage of such expungement more than once.
SLED	110	34-11-95	State	Mandates when violations of Section 34-11-60 (Fraudulent Checks) must be reported to SLED, which records of such SLED must keep, and the circumstances under which these records must be released.
SLED	111	35-1-702	State	Authorizes the Attorney General to transfer SLED two hundred thousand dollars of the fees collected for securities licenses for the provision of investigators for the State Grand Jury in certain circumstances.
SLED	112	37-20-150	State	Requires SLED to establish and maintain certain records of individuals who have been the victims of identity theft and directs SLED to maintain a computerized database of such records when funds are appropriated for such. Also limits the access to such records to criminal justice agencies and victims.
SLED	113	37-22-240	State	Requires SLED to provide a criminal history check to the commissioner for a person who has applied for or holds a mortgage lender or loan originator license.
SLED	114	37-22-270	State	Authorizes the commissioner of the Nationwide Mortgage Licensing System and Registry to collect fingerprints in order to receive national and state criminal history background record checks from the FBI and SLED. Authorizes SLED to retain for certification purposes and for notification of the commissioner regarding subsequent criminal charges which may be reported to SLED, or the FBI or both in accordance with Sections 37-22-140 and 37-22-240.
SLED	115	38-53-20	State	Grants SLED the full power and authority to administer the laws regarding bail bondsmen and runners which SLED is charged with implementing.
SLED	116	38-53-90	State	Requires SLED to conduct a state criminal records check for all applicants seeking to be professional bondsman, surety bondsman or runners
SLED	117	38-53-100	State	Requires certain fees and the percentages of certain fees from applications for professional bondsman licenses and runner licenses be paid over to SLED to offset the costs SLED incurs related to such businesses.
SLED	118	38-55-560	State	Requires the Attorney General to forward information of insurance fraud to SLED and requires SLED to investigate such claims and allegations. Also directs certain funds be appropriated for such.
SLED	119	40-1-630	State	Requires applicants for temporary professional licenses pursuant to Title 40 to obtain a fingerprint-based background check conducted by SLED in certain circumstances.
SLED	120	40-6-220	State	Requires individuals seeking to be licensed as an apprentice auctioneer to obtain and provide a criminal history conviction record from SLED.
SLED	121	40-6-230	State	Requires individuals seeking to be licensed as an auctioneer to obtain and provide a criminal history conviction record from SLED, authorizes SLED to conduct a fingerprint check of such persons and to retain such fingerprints.

SLED	122	40-18-30	State	Establishes the powers and duties of SLED with regard to the practice of security businesses and the practice of private investigation businesses, including the requirement that SLED determine the qualifications of applicants for licenses and registrations, promulgate regulations related to these businesses, establish and enforce standards governing the conduct of these businesses, and investigate alleged violations of the law or regulations related to these businesses. Also authorizes SLED to submit fingerprints acquired pursuant to this chapter to be sent to the FBI to facilitate a national background check on all applicants.
SLED	123	40-18-40	State	Establishes that licenses to operate security or private investigations businesses are the property of SLED and are not transferrable. Also requires the immediate surrender of such licenses in certain circumstances.
SLED	124	40-18-50	State	Establishes the requirements for contract security business licenses, requires and authorizes SLED to develop the application process, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets forth the requirements that SLED be notified of certain changes in circumstances for revocation purposes.
SLED	125	40-18-60	State	Establishes the requirements for proprietary security business licenses, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets for the requirements that SLED be notified of certain circumstances for revocation purposes.
SLED	126	40-18-70	State	Establishes the requirements for private investigation businesses licenses, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets for the requirements that SLED be notified of certain circumstances for revocation purposes.
SLED	127	40-18-80	State	Establishes the requirements for security officer registration certificates and private investigation certificates, requires and authorizes SLED to develop the application process for such, acquire fingerprints for background checks, collect fees, and determine the qualifications for applicants. Also sets for the requirements that SLED be notified of certain circumstances for revocation purposes.
SLED	128	40-18-90	State	Authorizes persons holding security business licenses to use temporary employees for special events, and requires that information regarding such be furnished to SLED along with a fee per temporary employee.
SLED	129	40-18-100	State	Authorizes SLED to grant a Security Weapons Permit and establishes the requirements and limitations for such.
SLED	130	40-18-120	State	Authorizes the Chief of SLED to enter into reciprocal agreements with other states for the recognition of registration certificates or licenses issued in reciprocal states.
SLED	131	40-18-130	State	Sets forth the criteria on which SLED may deny, suspend, revoke, or refuse to renew a license or registration. Authorizes SLED to impose penalties for such and authorizes SLED to carry forward any amounts paid pursuant to this section to be applied to costs associated with the regulation of private security of private investigation businesses.
SLED	132	40-33-25	State	Authorizes SLED to conduct a state and federal criminal records check on applications for licensure to practice nursing and in conjunction with investigations or disciplinary proceedings concerning such licensees. Also authorizes SLED to retain such fingerprints.
SLED	133	40-35-40	State	Requires an applicant for a nursing home administrator license or a community residential care facility administrator license shall undergo a state fingerprint review to be conducted by SLED to determine state criminal history.

SLED	134	40-47-36	State	Requires applicants to become certain physicians or health care professionals to undergo a criminal background check conducted by SLED. Also requires certain persons under investigation to undergo a criminal history check conducted by SLED.
SLED	135	40-53-50	State	Requires SLED to issue regulations for the administration and enforcement of the Polygraph Examiners Act.
SLED	136	40-53-70	State	Requires SLED to approve polygraph examiners' training courses, conduct examinations of polygraph examiners, and approve the surety required to be maintained by polygraph examiners.
SLED	137	40-53-90	State	Requires applicants to become polygraph examiners submit applications to SLED and requires SLED to approve the application forms and to determine the information to be required thereon.
SLED	138	40-53-100	State	Authorizes SLED to receive non-resident applications for polygraph examiners and sets forth information for such.
SLED	139	40-53-110	State	Provides SLED discretion over polygraph examiner applicants who possess licenses from other states and sets forth criteria for the evaluation of such applications.
SLED	140	40-53-120	State	Requires SLED to issue internship licenses to trainees seeking to become polygraph examiners and requires SLED to decide the information required for the application.
SLED	141	40-53-130	State	Requires SLED to set the fees for original polygraph examiner's licenses, internship licenses, duplicate licenses, and fees for renewals and extensions.
SLED	142	40-53-140	State	Mandates that the Chief of SLED sign each polygraph examiners license and requires that each be issued under the seal of SLED.
SLED	143	40-53-150	State	Requires licensed examiners to notify SLED of any change of principal location within 30 days upon penalty of suspension.
SLED	144	40-53-160	State	Requires SLED to prescribe the requirements for renewal of polygraph examiner's licenses and sets forth the requirements for such renewals.
SLED	145	40-53-180	State	Sets forth the grounds on which SLED can refuse to issue, suspend, or revoke the license of a polygraph examiner.
SLED	146	40-53-210	State	Sets forth the notice requirements for when SLED revokes a polygraph examiner's license and requires SLED to conduct an administrative hearing regarding such.
SLED	147	40-53-240	State	Authorizes SLED to seek an injunction enforcing the provisions of the Polygraph Examiners Act.
SLED	148	40-54-20	State	Requires SLED to prescribe the form of the permit required to engage in the business of purchasing precious metals. Requires local law enforcement agencies to notify SLED of the locations where such permit holders propose to conduct business.
SLED	149	40-56-80	State	Authorizes SLED agents to inspect any building, facility, or vehicle where fireworks may be manufactured, stored, or sold and records of manufacturing, storage, sales, and purchases that must be maintained in accordance with the law. Also authorizes SLED to confiscate illegal fireworks being manufactured, offered for sale, stored, or possessed.
SLED	150	40-58-50	State	Authorizes SLED to conduct a state and federal criminal records check on applications for licensure to become mortgage brokers or loan originators. Also authorizes SLED to retain such fingerprints.
SLED	151	40-58-130	State	Authorizes the administrators of the Nationwide Mortgage Licensing System and Registry to collect fingerprints on the administrator's behalf in order to receive national and state criminal history background record checks from the FBI and SLED. Authorizes SLED to retain for certification purposes and for notification of the administrator regarding subsequent criminal charges which may be reported to SLED, or the FBI, or both in accordance with Section 40-58-50.
SLED	152	41-25-110	State	Authorizes SLED to enforce the provisions of the South Carolina Private Personnel Placement Services Act.

SLED	153	43-35-15	State	Acknowledges that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division shall receive and coordinate the referral of all reports of alleged abuse, neglect, or exploitation of vulnerable adults in facilities operated or contracted for operation by the Department of Mental Health or the Department of Disabilities and Special Needs. Mandates that the unit establish a toll free number, which must be operated twenty-four hours a day, seven days a week, to receive the reports. Mandates that the unit investigate or refer to appropriate law enforcement those reports in which there is reasonable suspicion of criminal conduct and authorizes SLED to enter into agreements for such. Also establishes when the Long Term Care Ombudsman Program and Adult Protective Services Program of the Department of Social Services must refer reports to the Vulnerable Adult Investigations Unit and when the Unit must refer reports to the Department of Mental Health Client Advocacy Program.
SLED	154	43-35-20	State	Sets forth the additional powers granted to the Vulnerable Adult Investigations Unit of SLED when conducting investigations into reports of alleged abuse, neglect, or exploitation of vulnerable adults.
SLED	155	43-35-25	State	Sets forth the reporting methods for persons required to report abuse, neglect, or exploitation to SLED and authorizes SLED to approve these methods. Also sets forth the time periods in which reports or referrals must be made.
SLED	156	43-35-30	State	Authorizes the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division to take or cause to be taken color photographs of the trauma visible on a vulnerable adult, and to facilitate radiological examinations, medical examinations without the consent of the vulnerable adult.
SLED	157	43-35-35	State	Establishes when deaths must be reported to the Vulnerable Adult Investigations Unit of SLED.
SLED	158	43-35-310	State	Establishes that the Chief of SLED or a designee from the South Carolina Law Enforcement Division serve as ex officio members of the Adult Protection Coordinating Council.
SLED	159	43-35-520	State	Establishes that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division must, in addition to its other investigation responsibilities, must investigate certain cases of vulnerable adult fatalities in facilities operated or contracted for operation by the Department of Mental Health or the Department of Disabilities and Special Needs, and sets forth the circumstances determining such.
SLED	160	43-35-530	State	Describes certain requirements for investigations conducted by the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division. Mandates that the Unit report its activities and findings to the Vulnerable Adult Fatalities Review Committee and authorizes the Unit to develop a protocol for vulnerable adult investigations.
SLED	161	43-35-540	State	Provides the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division specific access to certain medical information when necessary to carry out the duties of the Unit.
SLED	162	43-35-550	State	Authorizes the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division to apply for and utilize subpoenas and subpoenas duces tecum to compel the attendance of witnesses and production of documents necessary to discharge the duties of the Unit, and provides that the failure to obey such a subpoena is punishable by contempt of court.
SLED	163	43-35-560	State	Establishes that the Chief of SLED or his designee is an ex officio member of the multidisciplinary Vulnerable Adults Fatalities Review Committee.
SLED	164	43-35-570	State	Sets forth the purpose of the Vulnerable Adult Fatalities Review Committee and mandates that the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division meet with the Committee in furtherance of this purpose.
SLED	165	43-35-580	State	Establishes when meetings of the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division and the Vulnerable Adult Fatalities Review Committee are open to the public and creates a criminal penalty for violating the confidentiality mandates.

**Legal Standards Chart**

SLED	166	43-35-590	State	Establishes the confidentiality of all information and records acquired by the Vulnerable Adults Investigations Unit of the South Carolina Law Enforcement Division and the Committee in the exercise of their duties and responsibilities. Sets forth the parameters of such confidentiality and creates a criminal penalty for violations.
SLED	167	43-35-595	State	Authorizes SLED to promulgate regulations if necessary to carry out its responsibilities under this article.
SLED	168	44-7-264	State	Requires SLED to conduct fingerprint checks for individuals seeking to obtain a license to operate a nursing home or community residential care facility. Authorizes SLED to retain the fingerprints for licensing purposes and for notification of the department regarding criminal charges. Mandates that the actual cost of obtaining state and national criminal records checks by SLED and the FBI must be paid by the licensure applicant directly to the required entity as specified by SLED.
SLED	169	44-7-2920	State	Requires criminal records checks for Direct Care staff to be conducted by SLED or a private entity that utilizes records obtained from SLED and directs that any fingerprint cards submitted to SLED pursuant to this section be used to facilitate a national criminal records check.
SLED	170	44-20-290	State	Mandates that security guards employed a regional centers of the South Carolina Department of Disabilities and Special Needs must be bonded and under the direct supervision of SLED.
SLED	171	44-22-100	State	Requires the disclosure of otherwise confidential records directly or indirectly identifying a mentally ill or alcohol and drug abuse patient or former patient or individual whose commitment has been sought to a court of competent jurisdiction is necessary for the limited purpose of providing a court order to SLED in order to submit information to the federal National Instant Criminal Background Check System (NICS), established pursuant to the Brady Handgun Violence Prevention Act of 1993, Pub.L. 103-159, and in accordance with Article 10, Chapter 31, Title 23.
SLED	172	44-53-120	State	Sets forth the duties of SLED with regard to narcotics and controlled substances.
SLED	173	44-53-130	State	Requires SLED to formulate a plan to coordinate the controlled substance enforcement effort from the local and State level.
SLED	174	44-53-450	State	Requires nonpublic records of conditional discharges granted in South Carolina to be forwarded to and retained by SLED for the purpose of use by the courts to determine whether or not a person has committed a subsequent offense in certain circumstances.
SLED	175	44-53-480	State	Requires SLED to establish a Department of Narcotics and Dangerous Drugged which is required to be primarily responsible for the enforcement of all laws pertaining to illicit traffic in controlled and counterfeit substances and to enforce the State plan formulated in cooperation with the Narcotics and Controlled Substance Section. Also sets forth the duties of this Division.
SLED	176	44-53-485	State	Requires SLED to promulgate procedures for the inventory, reporting, auditing, handling, testing, storing, preserving, or destruction of controlled substances seized in accordance with South Carolina law.
SLED	177	44-61-80	State	Requires a person seeking EMT certification or recertification to undergo a state criminal history background check, supported by fingerprints by SLED and authorizes SLED to retain the fingerprints for certification purposes and for notification of the department regarding criminal charges.
SLED	178	44-96-300	State	Requires SLED to conduct certain background investigations into applicants seeking permits for the operation of a solid waste management facilities upon request of the Department of Health and Human Services.
SLED	179	45-9-40	State	Requires SLED to conduct investigations into complaints forwarded by the Attorney General alleging violations of persons rights to equal enjoyment of and privileges to public accommodations.

SLED	180	50-1-90	State	Requires magistrates and city records to forward SLED records of convictions of all persons hunting or ranging on lands of others for the purpose of hunting, fishing or trapping without the consent of the owner, and requires SLED to keep such records.
SLED	181	50-21-114	State	Requires SLED to administer certain provisions of the boating implied consent laws and authorizes SLED to promulgate regulations necessary to carry out this law. Requires certain fees collected from persons pleading guilty or nolo contendere to, or forfeiting bond for violating Section 50-21-112 or Section 50-21-113 be forwarded by the county treasurer to the State Treasurer and credited to the general fund of the State to defray any costs incurred by SLED and individuals and institutions obtaining the samples forwarded to SLED.
SLED	182	54-17-70	State	States that SLED is authorized to promulgate regulations that are necessary for the proper administration and enforcement of homeland security measures for maritime protection, including safety zones and security zones.
SLED	183	56-5-750	State	Requires SLED to keep a nonpublic records of those individuals convicted of failure to stop motor vehicle when signaled by a law-enforcement vehicle who receive expungements for such to ensure that no person takes advantage of the rights permitted by this subsection more than once.
SLED	184	56-5-2930	State	Requires that two hundred dollars of the fine imposed pursuant to convictions for driving under the influence of alcohol be placed by the Comptroller General into a special restricted account to be used by SLED to offset the costs of administration of the breath testing devices, breath testing site video program, and toxicology laboratory.
SLED	185	56-5-2933	State	Requires that two hundred dollars of the fine imposed pursuant to convictions for driving with an unlawful alcohol concentration be placed by the Comptroller General into a special restricted account to be used by SLED to offset the costs of administration of the breath testing devices, breath testing site video program, and toxicology laboratory.
SLED	186	56-5-2934	State	Requires SLED to produce certain breath testing software to certain DUI litigants in accordance with any and all licensing agreements covering the software.
SLED	187	56-5-2936	State	Requires SLED to have at least three state employees trained and prepared for the purpose of appearing in court and testifying on the maintenance of breath testing devices and the administration of breath testing pursuant to Chapter 5, Title 56 of the 1976 Code.
SLED	188	56-5-2949	State	Requires SLED to make any SLED policy, procedure, or regulation concerning breath alcohol testing or breath site video recording which is in effect on or after July 1, 2000 publicly accessible on the SLED Internet web site. Also sets the time period before such policy, procedure, or regulation may be removed.
SLED	189	56-5-2950	State	Requires SLED to administer the provisions of the implied consent to testing for alcohol and drug law and to make regulations necessary to carry out the provisions of this law.
SLED	190	56-5-2954	State	Requires SLED to maintain a detailed record of malfunctions, repairs, complaints, or other problems regarding breath testing devices at each breath testing site. Requires that the records be electronically recorded and entered into a breath testing device and subsequently made available on the SLED web site.
SLED	191	56-5-5670	State	Requires SLED to design a uniform sheriff's disposal authority certificate for demolishers or secondary metals recyclers regarding abandoned vehicles on public property and make the certificate available for distribution to the sheriffs.
SLED	192	56-5-5945	State	Requires SLED to design a uniform sheriff's disposal authority certificate for demolishers or secondary metals recyclers regarding abandoned vehicles on private property and make the certificate available for distribution to the sheriffs.

SLED	193	56-7-15	State	Requires law enforcement agencies processing arrest made pursuant to this section to furnish the information to the SLED as required in Chapter 3, Title 23
SLED	194	56-7-80	State	Requires law enforcement agencies processing arrests made for persons who fail to appear before the court as required by an ordinance summons to furnish such information to SLED as required by Chapter 3 of Title 23.
SLED	195	59-1-445	State	Mandates that SLED investigate allegations of violations of mandatory test security for mandatory tests administered by or through the State Board of Education and requires SLED to furnish the State Superintendent of Education a report of the findings of any such investigation.
SLED	196	59-19-117	State	Mandates that SLED, working with the Department of Education, provide training to appropriate school district personnel regarding the appropriate use of information provided in criminal records searches and the Sex Offender Registry.
SLED	197	59-25-115	State	Requires that teacher education candidates undergo a state criminal records check by SLED.
SLED	198	59-25-320	State	Requires all persons who have receive a passport certificate issued by the American Board for the Certification of Teacher Excellence Act seeking to be hired in South Carolina to undergo a SLED criminal records check.
SLED	199	59-47-110	State	States that the campus police empowered by the board of commissioners of the South Carolina School for the Deaf and Blind to police the buildings and grounds of the school work under the supervision of SLED.
SLED	200	59-66-40	State	Establishes a school safety task force and states that the Chief of SLED can appoint one member to this task force.
SLED	201	59-150-100	State	Authorizes the State Lottery Commission to contract with SLED for the performance of certain background investigations for applicants seeking employment with the commission and indicates that these records are exempt from FOIA.
SLED	202	59-150-130	State	Requires the State Lottery Commission to coordinate with SLED for the investigation of certain lottery vendors. Also mandates that each lottery vendor finalist shall submit a certified check for five thousand dollars to the commission, which must be placed in an escrow account from which SLED must be paid to conduct the investigation pursuant to this section.
SLED	203	59-150-165	State	Requires certain persons with connection to the State Education Lottery to undergo a background investigation, including a state fingerprint check through SLED.
SLED	204	59-154-10	State	Requires the chief of campus police for colleges to immediately notify SLED if there is a death resulting from an incident or an act of criminal sexual conduct occurring on the property of the college and requires cooperation for any and all such investigations.
SLED	205	61-2-20	State	Mandates that SLED enforce the provision of Title 61.
SLED	206	61-2-30	State	Mandates that SLED employ personnel necessary to administer and enforce the laws and regulations governing alcoholic liquors, beer, and wine, and set the salaries of such personnel.
SLED	207	61-2-40	State	Prohibits certain SLED employees from having conflicts of interest regarding businesses dealing in alcohol.
SLED	208	61-2-60	State	Authorizes SLED to promulgate regulations necessary to carry out SLED's duties in Title 61.
SLED	209	61-2-105	State	Indicates that funds collected by the Department of Revenue for certain alcohol license or application fees are to be allocated to SLED to offset the costs of inspections, investigations, and enforcement. Authorizes SLED to receive, expend, and carry forward these funds.
SLED	210	61-2-200	State	Requires SLED to prescribe the form of the official summons to be used by all agents and inspectors for violations of Title 61.



SLED	211	61-4-550	State	Requires applicants seeking special alcohol permits for use at fairs and special functions to obtain a SLED criminal records check.
SLED	212	61-6-505	State	Requires those seeking temporary liquor licenses to have criminal background checks conducted by SLED in certain circumstances.
SLED	213	61-6-2000	State	Requires applicants of nonprofit organizations seeking temporary licenses for the sale of alcoholic liquors by the drink undergo a SLED criminal background check.
SLED	214	61-6-2005	State	Requires those seeking temporary liquor by the drink licenses to have criminal background checks conducted by SLED in certain circumstances.
SLED	215	63-7-1220	State	Authorizes SLED to receive and investigate reports of institutional abuse and neglect alleged to have occurred in any institution or foster home operated by the Department of Juvenile Justice and any institution or childcare facility operated by the Department of Social Services. Also authorizes SLED to promulgate regulations consistent with this authority to investigate these reports and take remedial action, if necessary.
SLED	216	63-7-2340	State	Requires all persons applying for licensure as a foster parent or for approval for adoption placement and a person eighteen years of age or older, residing in a home in which a person has applied to be licensed as a foster parent or an approved adoption placement, to undergo a state fingerprint review to be conducted by the SLED to determine any state criminal history.
SLED	217	63-11-1920	State	Establishes that the Department of Child Fatalities of SLED.
SLED	218	63-11-1930	State	Establishes the State Child Fatality Advisory Committee and states that the SLED Chief is a member of this committee.
SLED	219	63-11-1940	State	Describes the purposes and duties of SLED's Department of Child Fatalities. Mandates that the Unit expeditiously investigate child deaths in all counties of the State and report its activities and findings to the State Child Fatalities Advisory Committee. Also authorizes SLED to promulgate regulations necessary to carry out these purposes and duties.
SLED	220	63-11-1960	State	Provides SLED's Child Fatalities Department with specific access to certain medical information when necessary to carry out the duties of the department.
SLED	221	63-11-1970	State	Authorizes SLED's Child Fatalities Department to apply for and utilize subpoenas and subpoenas duces tecum to compel the attendance of witnesses and production of documents necessary to discharge the duties of the department, and provides that the failure to obey such a subpoena is punishable by contempt of court.
SLED	222	63-11-1980	State	Establishes when meetings of SLED's Department of Child Fatalities and the State Child Fatality Advisory Committee are open to the public and creates a criminal penalty for violating the confidentiality mandates.
SLED	223	63-11-1990	State	Establishes the confidentiality of all information and records acquired by SLED's Department of Child Fatalities and the State Child Fatality Advisory Committee in the exercise of their duties and responsibilities. Sets forth the parameters of such confidentiality and creates a criminal penalty for violations.
SLED	224	63-13-190	State	Requires persons seeking childcare licensing through the Department of Social Services to undergo a state fingerprint review conducted by SLED.
SLED	225	63-13-40	State	Requires persons seeking to be employed by or to provide caregiver services at a childcare facility licensed, registered, or approved under Title 63 to undergo a state fingerprint-based background check to be conducted by SLED to determine any state criminal history.
SLED	226	63-13-60	State	Limits the amount of the fee SLED can charge for criminal history reviews regarding childcare facilities to the amount imposed by the FBI for such reviews.

**Legal Standards Chart**

SLED	227	63-13-420	State	Requires person seeking a license to operate a private childcare center or group childcare home to undergo a state fingerprint review conducted by SLED to determine any state criminal history. Also requires persons seeking employment at a private childcare center or group childcare home and persons seeking to provide caregiver services at certain licensed facilities to undergo a state fingerprint review conducted by SLED.
SLED	228	63-13-620	State	Requires persons applying for approval of a proposed plan of care for children under this section shall undergo a state fingerprint review to be conducted by SLED to determine any state criminal history.
SLED	229	63-13-820	State	Requires all persons applying to become a registered operator of a family childcare home under this section and all persons fifteen years of age or older living in the family childcare home to undergo a state fingerprint review to be conducted by the SLED to determine any state criminal history.
SLED	230	63-13-1010	State	Requires all persons applying for a license or registration as an operator of a church or religious childcare center to undergo a state fingerprint review to be conducted by SLED to determine any state criminal history.
SLED	231	63-19-2020	State	Requires that SLED maintain the child offense history of a person for the same period of time as for offenses committed by an adult and requires SLED to provide such child offense histories to law enforcement or prosecutorial entities for criminal justice purposes.
SLED	232	63-19-2030	State	Requires that fingerprint records of children be transmitted to SLED, and requires SLED to keep the fingerprint records of children separate from the fingerprint records of adults. Also sets forth the criteria for when SLED is authorized to transmit these fingerprints to the FBI and limits the disclosure of such records.
SLED	233	73-1	State	Sets forth the definitions to be used for regulations involving implied consent tests.
SLED	234	73-2	State	Sets forth the methods of making a chemical analysis in the context of implied consent tests.
SLED	235	73-2.1	State	Sets forth SLED's suggested procedures for obtaining and handling blood and urine samples.
SLED	236	73-3	State	Sets forth the requirements for the certification of breath test operators.
SLED	237	73-5	State	Sets forth the requirements videotaping at breath-test sites.
SLED	238	73-10	State	Sets forth the procedures for the collection of legal blood samples.
SLED	239	73-20	State	Sets forth the definitions applicable to the discussion of criminal history record information (CHRI) and computerized criminal history (CCH).
SLED	240	73-21	State	Sets forth the organizational structure, purpose, and functions of the different departments within SLED that handle the different functions related to criminal history record information (CHRI) and computerized criminal history (CCH).
SLED	241	73-22	State	Sets forth SLED's directive regarding the completeness and accuracy of records.
SLED	242	73-23	State	Sets forth the guidelines for dissemination of criminal history record information.
SLED	243	73-24	State	Sets forth the guidelines for access and review of criminal record information.
SLED	244	73-25	State	Sets forth the requirements for security regarding criminal record information.
SLED	245	73-26	State	Sets forth the requirements for expungement of criminal history record information.
SLED	246	73-27	State	Sets forth the guidelines for audits and audit procedures regarding criminal history information.
SLED	247	73-28	State	Sets forth the specific audit procedures to be used by SLED to ensure the accuracy of criminal history information.
SLED	248	73-30	State	Sets forth the requirements for Uniform Crime Reporting in South Carolina.
SLED	249	73-60	State	Sets forth guidance on Concealed Weapons Permits issued by SLED.
SLED	250	73-61	State	Sets forth the definitions applicable to the State DNA Database regulations and guidance regarding DNA sample collection, identification, handling, transportation, and shipment.

**Legal Standards Chart**

SLED	251	73-70	State	Sets forth the definitions applicable to the Uniform Procedures for Handling Controlled Substances.
SLED	252	73-71	State	Sets forth an overview of the general applicability of the regulations regarding the handling of controlled substances.
SLED	253	73-72	State	Sets forth the requirements for recordkeeping applicable to the handling of controlled substances.
SLED	254	73-73	State	Sets forth the guidelines and requirements for safeguarding and securing controlled substances.
SLED	255	73-80	State	Sets forth the duties of the seizing officer for controlled substances.
SLED	256	73-90	State	Sets forth the requirements for evidence custodians for controlled substances.
SLED	257	73-100	State	Requires the use of Best Evidence Sample Testing (BEST) protocol for drug evidence handling and details the same.
SLED	258	73-110	State	Sets forth the duties of a criminalist regarding the handling of drug evidence.
SLED	259	73-120	State	Sets forth guidance regarding controlled substances evidence forensic testing methods and results.
SLED	260	73-130	State	Sets forth the requirements for storage of controlled substance evidence.
SLED	261	73-140	State	Sets forth the procedures for the preparation of controlled substance evidence for destruction.
SLED	262	73-150	State	Sets forth guidance for the destruction of controlled substance evidence.
SLED	263	73-151	State	Sets forth the definitions applicable to the regulations regarding the Sex Offender Registry.
SLED	264	73-152	State	Sets forth the information to be gathered and the mandatory reporting required by the Department of Corrections, the Department of Juvenile Justice and the Department of Probation, Pardon and Parole Services regarding sex offenders.
SLED	265	73-220	State	Sets forth the procedures to be used by Sheriff's Offices when registering convicted sex offenders.
SLED	266	73-230	State	Sets forth guidance for maintaining the confidentiality of information contained in the Sex Offender Registry.
SLED	267	73-240	State	Sets forth the procedures for the disposition of obsolete data on the Sex Offender Registry.
SLED	268	73-250	State	Sets forth the requirements and procedures applicable to a status changes of register sex offenders.
SLED	269	73-260	State	Sets forth the forms and information to be provided to sex offenders.
SLED	270	73-270	State	Sets forth guidance regarding the retention of information collected for the Sex Offender Registry.
SLED	271	73-300	State	Sets forth the course and instructed guidelines for concealable weapons permits.
SLED	272	73-310	State	Describes the grounds for denial of a permit related to the failures of instructors.
SLED	273	73-320	State	Describes the training requirements for concealed weapons permits.
SLED	274	73-330	State	Sets forth guidance for weapon safety during concealed weapons permit training.
SLED	275	73-340	State	Describes the available penalties for violations of the regulations by applicants and instructors.
SLED	276	73-400	State	Sets forth the definitions applicable to the regulations regarding private security and private investigation businesses.
SLED	277	73-401	State	Establishes that SLED must only issue a business license to a principal of the applicant private security or private investigation business.
SLED	278	73-402	State	Requires that the identity of each principal of an applicant or licensed entity be fully disclosed on all new and renewal applications.
SLED	279	73-403	State	Requires that all principals of applicants and licensed entities be of suitable character and background, as defined in Chapter 18, Title 40, South Carolina Code, and establishes that the failure of a principal to meet and maintain such suitability constitutes cause for suspension or revocation of the business license and registration of the principal or employee.
SLED	280	73-404	State	Establishes that all applications for licenses applied for pursuant to South Carolina Code Chapter 18, Title 40 must bear the same individuals' and business name(s) as the name(s) on any other license(s) or permit(s) issued to the same individual(s) or business by any authority.

SLED	281	73-405	State	Sets forth the procedures to be used in the event of the termination or death of a private security and private investigation licensees.
SLED	282	73-406	State	Sets forth the requirements and limitations of business and trade names for both private security and private investigative entities.
SLED	283	73-407	State	Describes the requirements of private security and private investigation registration cards.
SLED	284	73-408	State	Sets forth guidance regarding licensure, registration periods, and the amount of fee required for the different types of licenses SLED issues.
SLED	285	73-409	State	Sets forth the prohibitions on certain law enforcement officers and employees from being licensed as security guards or private investigators.
SLED	286	73-410	State	Sets forth the requirements for surety bonds for licensee and the penalties for cancellation thereof.
SLED	287	73-411	State	Establishes the procedures required for the display of blue lights on private security vehicles.
SLED	288	73-412	State	Describes the requirements for private security vehicle markings.
SLED	289	73-413	State	Sets forth guidance on private security officers use of Uniform Traffic Summons tickets and the requirements for SLED to approve the use of such tickets.
SLED	290	73-414	State	Sets forth the limitations on private security guards issuing written instruments other than Uniform Traffic Summons tickets.
SLED	291	73-415	State	Requires private security officers to notify the law enforcement agency of primary jurisdiction of any arrests made by the officers and to secure the scene.
SLED	292	73-416	State	Prohibits private security officers from transporting prisoners or pursuing suspects off of the protected property.
SLED	293	73-417	State	Requires private security officers to cooperate fully in the prosecution and disposition of cases resulting from the activities of the security officer.
SLED	294	73-418	State	Requires private security officers to immediately secure the scene of a discovered crime on protected property, to immediately notify law enforcement, and to report such activity as soon as reasonably possible. Also requires training on securing and preserving crime scenes.
SLED	295	73-419	State	Requires private security businesses to employ or retain private security training officers and sets forth the procedures for such.
SLED	296	73-420	State	Sets forth the mandate that private security officers undergo training and the requirements for such training.
SLED	297	73-421	State	Establishes the SLED Private Investigations Advisory Committee and requires licensed and registered private investigators to complete certain training.
SLED	298	73-500	State	Sets forth the requirement that SLED develop and maintain the statewide criminal gang database to facilitate the exchange of information between federal, state, county, and municipal law enforcement agencies, and the requirement that certain agencies provide information to SLED for inclusion in this database.
SLED	299	73-510	State	Sets forth SLED's responsibilities regarding the Statewide Criminal Gang Database.
SLED	300	73-520	State	Sets forth the responsibilities of all participating law enforcement agencies regarding the Statewide Criminal Gang Database.
SLED	301	73-530	State	Sets forth the criteria for access to the Statewide Criminal Gang Database.
SLED	302	73-540	State	Sets forth the criteria for entry of information to the Statewide Criminal Gang Database.
SLED	303	73-550	State	Sets forth the criteria for designating an individual as an active member in a criminal gang on the Statewide Criminal Gang Database.
SLED	304	73-560	State	Sets forth the penalties for misuse of the Statewide Criminal Gang Database.

SLED	305	Proviso 62.1	State	Requires that funds awarded to SLED by court order or from donations be deposited in a special account with the state Treasurer. Grants authority to carry forward from year to year and withdraw to fulfill purposes of order, if specified. Requires expenditures from account to be reported to Senate Finance and Ways and Means.
SLED	306	Proviso 62.2	State	Grants authority to carry forward revenue generated from the division's criminal justice computer system that was not expended in the prior fiscal year.
SLED	307	Proviso 62.3	State	Grants authority to carry forward funds for "Agents Operations" not expended in the prior fiscal year.
SLED	308	Proviso 62.4	State	Grants authority to carry forward state appropriated funds provided as a match for federal funds that were not expended in the prior fiscal year.
SLED	309	Proviso 62.5	State	Authorizes SLED to provide annual clothing allowance of \$600.00 to sworn employees.
SLED	310	Proviso 62.6	State	Authorizes SLED to charge a witness fee of \$130.00 per hour up to \$1,000 per day for each employee testifying in civil matters which do not involve the State as a part in interest.
SLED	311	Proviso 62.7	State	Authorizes SLED to pay for the cost of physical examinations for department personnel who are required to receive such physical examinations prior to receiving a law enforcement commission.
SLED	312	Proviso 62.8	State	Authorizes SLED to provide meals to employees who are not permitted to leave duty stations during deployment, emergency exercises or states of emergency.
SLED	313	Proviso 62.9	State	Authorizes SLED to be reimbursed for security services provided to entities transporting hazardous materials within SC. Funds must be expended for homeland security initiatives.
SLED	314	Proviso 62.10	State	Provides that SLED receives fifty dollars of the one hundred fifty dollar fee collected by Sheriffs from persons required to register as sex offenders. Mandates that the funds be expended to support the Statewide Sex Offender Registry.
SLED	315	Proviso 62.11	State	Authorizes SLED to charge private detectives and security companies twenty-five dollars to process state criminal history checks and fifty dollars for federal fingerprint based criminal history checks. Allows SLED to retain and expend fees collected.
SLED	316	Proviso 62.12	State	Authorizes SLED to charge one hundred dollars to issue a CWP Instructor certificate and one hundred dollars every three years for renewal. Allows SLED to retain and expend fees collected.
SLED	317	Proviso 62.13	State	Authorizes SLED to collect a twenty-five dollar fee for each request to expunge criminal records. Allows SLED to retain and expend fees collected. No fee will be collected from persons found not guilty by a court or where charges were dismissed.
SLED	318	Proviso 62.14	State	Authorizes SLED to collect, expend, retain, and carry forward all funds received from other state or federal agencies in the current fiscal year as reimbursement of expenditures incurred in the current or prior fiscal year.
SLED	319	Proviso 62.15	State	Authorizes SLED to retain, expend, and carry forward all funds associated with illegal gaming devices seized by the division, once orders of destruction and award of funds have been received from a court.
SLED	320	Proviso 62.17	State	Requires that license fees set by SLED for private detectives and security companies not exceed fees set by Regulation. Requires that from these funds SLED transfer \$480,000 annually SCDPS Capitol complex Security.
SLED	321	Proviso 62.18	State	Authorizes SLED to collect a fee of eight dollars for a criminal record search for local park and recreation volunteers through a commission, municipality, county, or the South Carolina Department of Parks, Recreation, and Tourism.
SLED	322	Proviso 62.19	State	Grants authority to pay SLED employees overtime in lieu of compensatory time for a State of Emergency, at the Chief's discretion if funds are available.
SLED	323	Proviso 62.20	State	Grants authority to carry forward unused balance of the special line "Meth Lab Clean Up" into the next fiscal year to expend for the same purpose.

**Legal Standards Chart**

SLED	324	Proviso 62.21	State	Prohibits suspension of a CWP if a renewal has been applied for and is delayed for administrative reasons. Keeps CWP valid during renewal process provided the renewal application was submitted prior to expiration.
SLED	325	Proviso 62.23	State	Authorizes SLED to expend funds appropriated for Meth Lab Clean Up to implement a statewide electronic mandatory reporting system for municipal, county and state governmental entities to report information on discovery and seizure meth labs and dump sites.
SLED	326	Proviso 62.24	State	Requires governmental entities to report to SLED on meth labs an dump sites within three days of discovery. Authorizes SLED to receive information and determine reporting method. Requires SLED to maintain information on its website be made available to public. Authorizes use of funds appropriated for Meth Lab Clean Up to maintain reporting system.
SLED	327	Proviso 117.9	State	Authorizes agencies to transfer appropriations within programs and within the agency with notification to the Executive Budget Office and Comptroller General. Transfer may not exceed twenty percent of the program budget.
SLED	328	Proviso 117.24	State	Authorizes agencies to carry forward unspent general fund appropriations from the prior fiscal year into the current fiscal year, up to a maximum of ten percent of its original general fund appropriations less any appropriation reductions for the current fiscal year.
SLED	329	Proviso 118.15	State	Allocates funds available from payments received on behalf of the State by the Tobacco Settlement Revenue Management Authority from the Tobacco Master Settlement Agreement to agencies, FY15 allocation to SLED was \$450,000.
SLED	330	Proviso 118.16	State	Allocates non-recurring revenue to agencies, FY15 allocation to SLED was \$1,020,754.

INSTRUCTIONS: List all reports, if any, the agency is required to submit to a legislative entity. Beside each include the following under the appropriate column: a) Name of the report; b) Legislative entity that requires the report; c) Law(s) that require the agency to provide the report; d) Stated legislative intent (from legislative entity, statute, regulation or other source) in providing the report; e) Frequency with which the report is required (i.e. annually, monthly, etc.); f) Approximate year the agency first started providing the report; g) Approximate cost to complete the report and any positive results from completing and submitting the report; and h) Method by which the agency receives, completes and submits the report (i.e. receive via emailed word document; log into or open program, enter data and click submit; etc.). Included below are examples of reports the agency may have to submit. The example does not include information in the columns under # of staff needed to complete the report; approx. total amount of time to complete the report and approx. total cost to complete the report, however the agency must complete these columns when submitting this chart in final form. Please delete the example figures before submitting this chart in final form, unless it applies to the agency, in which case ensure the information about those reports is complete. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Agency Submitting Report	Item #	Report Name	Legislative Entity Requesting Report	Law Requiring Report	Stated Intent of Report	Year First Required to Complete Report	Reporting Freq.	# of Days in which to Complete Report	Month Report Template is Received by Agency	Month Agency is Required to Submit the Report	Cost to Complete Report			Positive Results of Reporting	Method in which Report Template is Sent to Agency (i.e. via email; fax; etc.)	Format in which Report Template is Sent to Agency	Method in which Agency Submits Completed Report (i.e. email; mail; click submit on web based form; etc.)	Format in which Agency Submits Completed Report (word, excel, etc.)
											# of Staff Members Needed to Complete Report	Approx. Total Amount of time to Complete Report	Approx. total Cost to Agency to Complete (considerin g staff time, etc.)					
SLED	1	Restructuring Report	House Legislative Oversight Committee	1-30-10(G)(1)	Increased Efficiency	2015	Annually	30	February	March	37	1,630 Hrs.	\$ 63,000.00	TBD	Email and Hardcopy	Word and Excel	Email and Hardcopy	Word and Excel
SLED	2	Restructuring Report and Cost Savings Plan	Senate Oversight Committee	1-30-10(G)(1)	Increased Efficiency	2015	Annually	60	November	January	37	815 Hrs.	\$ 31,500.00	TBD	Email and Hardcopy	Word	Email and Hardcopy	Word
SLED	3	Accountability Report	Executive Budget Office	1-1-820, FY15 Proviso 117.31	Strategic Planning	Unknown	Annually	60	July	September	24	700 Hrs. Total Concurrent	\$ 27,185.00	Yes	Email and Hardcopy	Word and Excel	Email and Hardcopy	Word and Excel
SLED	4	Debt Collections Report	Senate Finance, House Ways & Means, and the Inspector General	FY15 Proviso 117.37	Debt Analysis	Unknown	Annually	30	February	March	2	3 Hrs.	\$ 110.00	TBD	Email and Hardcopy	Word	Email and Hardcopy	Word
SLED	5	Bank Account & Transparency Accountability	Budget and Control Board	FY15 Proviso 117.88	Fiscal Transparency	Unknown	Annually	30	September	October	2	2 Hrs.	\$ 200.00	TBD	Email and Hardcopy	Excel	Email and Hardcopy	Excel
SLED	6	Travel Report	Senate Finance, House Ways & Means, and the Statehouse Press Room	FY15 Proviso 117.28	Travel Transparency	Unknown	Annually	7	September	September	2	5 Hrs.	\$ 425.00	Yes	Email	Excel	Email	Excel
SLED	7	Equal Employment Opportunity Report	Human Affairs Commission for Submission to General Assembly	FY15 Proviso 117.14	Comply with Affirmative Action Plan	Unknown	Annually	30	September	October	2	16 Hrs.	\$ 1,215.00	Yes	Email and Hardcopy	Excel	Email and Hardcopy	Word and Excel

**INSTRUCTIONS:** Identify the agency's internal audit system and policies during the past five fiscal years including the date the agency first started performing audits; individuals responsible for hiring the internal auditors; individuals to whom internal auditors report; the head internal auditor; general subject matters audited; the individual or body that makes decision of when internal audits are conducted; information considered when determining whether to conduct an internal audit; total number of audits performed in the last five fiscal years; # of months it took for shortest audit; # of months for longest audit; average number of months to complete an internal audit; and date of the most recent Peer Review of Self-Assessment by SC State Internal Auditors Association or other entity (if other entity, name of that entity).

**Note:** All audits are not the result of suspicious activity or alleged improper actions. Often times regular audits are required by statute regulation or an agency's standard operating procedure simply as a method of ensuring operations are staying on track.

Agency Submitting Report	Does agency have internal auditors? Y/N	Date Internal Audits Began	Individuals responsible for hiring internal auditors	Individuals to whom internal auditors report	Name and contact information for head Internal Auditor	General subject matters audited	Who makes decision of when an internal audit is conducted	Information considered when determining whether to conduct an internal audit	Do internal auditors conduct an agency wide risk assessment routinely? Y/N	Do internal auditors routinely evaluate the agency's performance measurement and improvement svstems? Y/N	Total Number of Audits performed in last five fiscal years	# of months for shortest audit	# of months for longest audit	Avg. # of months needed to conduct audit	Date of most recent Peer Review of Self-Assessment by SCSIAA or other entity (if other entity, name of that entity)
SLED	NO	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



INSTRUCTIONS: List the name of all personnel at the agency who were consulted or performed work to obtain the information utilized when answering the questions in these reports, their title and

Agency Submitting Report	Name	Phone	Email	Department/Division	Title	Question	Role in Answering Question
SLED	Chief Mark Keel	803-896-7001	<a href="mailto:mkeel@sled.sc.gov">mkeel@sled.sc.gov</a>	Agency Head	Chief	Entire Report	Provided oversight and insight
SLED	Don Royal	803-896-4647	<a href="mailto:droyal@sled.sc.gov">droyal@sled.sc.gov</a>	Administration	Director of Administration	Entire Report	Provided oversight and insight
SLED	Michele Featherstone	803-896-7521	<a href="mailto:mfeatherstone@sled.sc.gov">mfeatherstone@sled.sc.gov</a>	Administration	Budget Mgr.	Entire Report	Coordinated, consolidated, and finalized data
SLED	Adam Whitsett	803-896-0647	<a href="mailto:awhitsett@sled.sc.gov">awhitsett@sled.sc.gov</a>	Administration	General Counsel	Legal Standards Chart, as well as entire report	Provided data
SLED	Teresa Kitchens	803-896-7168	<a href="mailto:tkitchens@sled.sc.gov">tkitchens@sled.sc.gov</a>	Human Resources	Director of Human Resources	Entire Report	Provided data
SLED	Kristen Lyttleton	803-896-6292	<a href="mailto:klyttleton@sled.sc.gov">klyttleton@sled.sc.gov</a>	Administration	Admin Coord II	Entire Report	Provided data and coordination
SLED	Wendy Threlkeld	803-896-7004	<a href="mailto:wthrelkeld@sled.sc.gov">wthrelkeld@sled.sc.gov</a>	Administration	Procurement Manager	Entire Report	Provided data
SLED	Kathryn Richardson	803-896-7156	<a href="mailto:krichardson@sled.sc.gov">krichardson@sled.sc.gov</a>	Administration	Legislative Liaison	Entire Report	Provided data
SLED	Robin Davidson	803-896-0584	<a href="mailto:rdavidson@sled.sc.gov">rdavidson@sled.sc.gov</a>	Administration	Budget Analyst	Major Program Areas and Legal Standards Charts	Provided data
SLED	Greg Meetze	803-896-7108	<a href="mailto:gmeetze@sled.sc.gov">gmeetze@sled.sc.gov</a>	Information Technology	Director of Information Technology	V.C.1.	Provided data
SLED	Kelly Whittington	803-896-7447	<a href="mailto:kwhittington@sled.sc.gov">kwhittington@sled.sc.gov</a>	Information Technology	Applications Manager	V.C.1.	Provided data
SLED	Lisa Stewart	803-896-7683	<a href="mailto:lstewart@sled.sc.gov">lstewart@sled.sc.gov</a>	Information Technology	Sr. IRC	V.C.1.	Provided data
SLED	Paul Grant	803-896-5355	<a href="mailto:pgrant@sled.sc.gov">pgrant@sled.sc.gov</a>	Investigative Services	Major	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided oversight and insight
SLED	John Bishop	803-896-7250	<a href="mailto:jbishop@sled.sc.gov">jbishop@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Frank O'Neal	803-734-4076	<a href="mailto:foneal@sled.sc.gov">foneal@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data

## Personnel Involved Chart

SLED	Jim Causey	803-896-7250	<a href="mailto:jcausey@sled.sc.gov">jcausey@sled.sc.gov</a>	Investigative Services	Lieutenant	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Thomas Robertson	803-896-7250	<a href="mailto:trobertson@sled.sc.gov">trobertson@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	James McKenzie	843-662-6245	<a href="mailto:kmckenzie@sled.sc.gov">kmckenzie@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Robbie Hendrix	864-467-8111	<a href="mailto:rhendrix@sled.sc.gov">rhendrix@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Michael Greene	803-896-7250	<a href="mailto:mgreene@sled.sc.gov">mgreene@sled.sc.gov</a>	Investigative Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	C. Todd Hughey	803-896-7845	<a href="mailto:thughey@sled.sc.gov">thughey@sled.sc.gov</a>	Forensic Services	Major	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided oversight and insight
SLED	Wendy Bell	803-896-7391	<a href="mailto:wbell@sled.sc.gov">wbell@sled.sc.gov</a>	Forensic Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided insight, input, and data entry
SLED	Emily Reinhart	803-896-7331	<a href="mailto:ereinhart@sled.sc.gov">ereinhart@sled.sc.gov</a>	Forensic Services	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Laurie Shacker	803-896-7385	<a href="mailto:lashacker@sled.sc.gov">lashacker@sled.sc.gov</a>	Forensic Services	Lieutenant	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Roger Owens	803-896-7142	<a href="mailto:rowens@sled.sc.gov">rowens@sled.sc.gov</a>	CJIS/Fusion	Major	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided oversight and insight

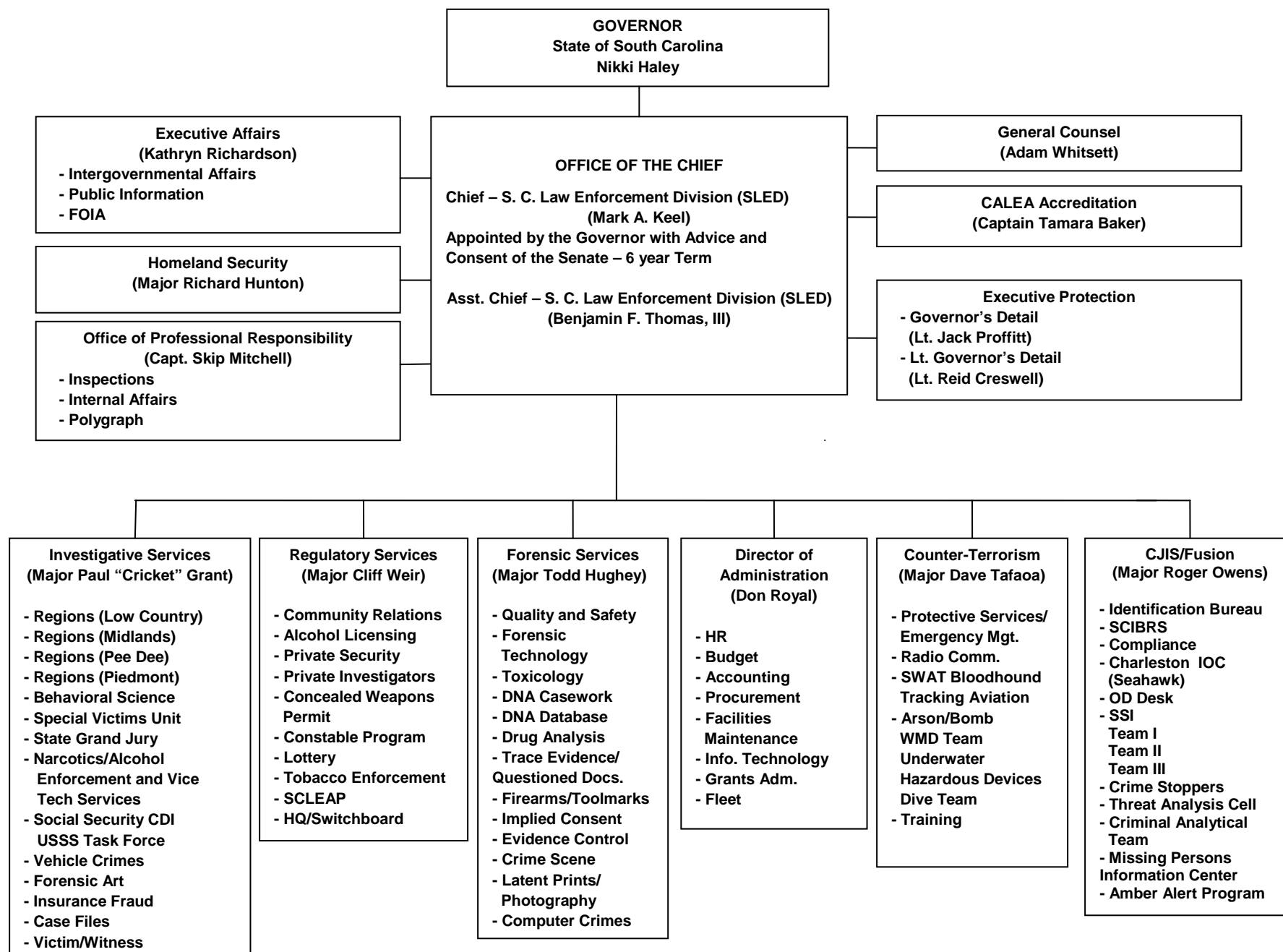
## Personnel Involved Chart

SLED	Jennie Temple	803-896-7413	<a href="mailto:jtemple@sled.sc.gov">jtemple@sled.sc.gov</a>	CJIS	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided insight, input, and data entry
SLED	Cal Reighley	803-896-7008	<a href="mailto:sreighley@sled.sc.gov">sreighley@sled.sc.gov</a>	Fusion	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Seraphim Haftoglou	803-896-7125	<a href="mailto:shaftoglou@sled.sc.gov">shaftoglou@sled.sc.gov</a>	CJIS	AFIS Manager	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	David Tafaoa	803-896-7273	<a href="mailto:dtafaoa@sled.sc.gov">dtafaoa@sled.sc.gov</a>	Counter-Terrorism	Major	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided oversight and insight
SLED	Stewart Robertson	803-896-7003	<a href="mailto:srobertson@sled.sc.gov">srobertson@sled.sc.gov</a>	Counter-Terrorism	Captain	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Craig Collier	803-896-7593	<a href="mailto:ccollier@sled.sc.gov">ccollier@sled.sc.gov</a>	Counter-Terrorism	Lieutenant	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Wayne Freeman	803-896-0769	<a href="mailto:wfreeman@sled.sc.gov">wfreeman@sled.sc.gov</a>	Counter-Terrorism	Special Agent III	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Tammy Rawl	803-896-7009	<a href="mailto:trawl@sled.sc.gov">trawl@sled.sc.gov</a>	Counter-Terrorism	Admin Coord I	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided data
SLED	Derrick Horton	803-896-7029	<a href="mailto:dphorton@sled.sc.gov">dphorton@sled.sc.gov</a>	Regulatory Services	Supervisory Special Agent (Lt.)	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided Data
SLED	Richard E. Hunton, Jr.	803-896-4698	<a href="mailto:rhunton@sled.sc.gov">rhunton@sled.sc.gov</a>	Office of Homeland Security	Major	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided Data

## Personnel Involved Chart

SLED	Christopher Simpson	803-896-7243	<a href="mailto:csimpson@sled.sc.gov">csimpson@sled.sc.gov</a>	Office of Homeland Security	Program Coordinator	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided Data
SLED	Robert I. Connell	803-896-7021	<a href="mailto:rconnell@sled.sc.gov">rconnell@sled.sc.gov</a>	Office of Homeland Security	Program Manager	"Key Deliverables" worksheet and Section V.A.1, 2, 3, and 5 on the Guidelines Report	Provided Data

## South Carolina Law Enforcement Division (SLED) Organizational Chart



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